



Ph. / Fax : 624846
College Code No. : 013

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G.H.GIDWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF.NO. K-3(mm)/106

DATE: 26.6.2000

To,
Smt. Meenakshi Waghmare,

Sub: Appointment to the post of Lecturer
in Commerce (Subject)

Sir/Madam,

In response to our advertisement dated 23.5.2000 you had applied for the post of Lecturer in Commerce. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune 1, in the scale of Rs. 8000-275-13500 with effect from 27.6.2000. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.

2.a. You are appointed in clear vacancy on full-time basis on probation for a period of 1 year(s) from the date of joining.

b. Your appointment is purely temporary for a period of 1 i.e. from 27.6.2000 to 31.3.2002.

c. Your appointment is on the leave vacancy for the period of from 27.6.2000 to 31.3.2002.

d. The post is reserved for full-time. Since you belong to the said category, you are appointed on full-time basis on probation for a period of 1 year(s) from the date of joining.

e. The post is reserved for full-time. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of 1. You shall not have any claim on the said post in future.

f. This temporary vacancy is caused by leave. Hence you are appointed full-time on purely temporary basis for a period of 1.

g. Your appointment is on part-time/clock hour basis only.



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Principal

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3. (i) You will be paid basic pay of Rs. 8000/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
- (ii) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
- (i) Two passport size photographs,
- (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
- (iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the



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10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your service are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully;

G.H. Gidwani
Secretary/Principal.

To: 1. Waghmare. Minakshi.S

2. The secretary, St. Mira's College
for Girls Board, Pune 411 001.

3. Accounts Section.

4. The Chairperson, Sadhu Vaswani
Mission Pune 411 001.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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[ARTS & COMMERCE]
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Ph. / Fax : 6124846
College Code No. : 013

Dr. G. H. GIDWANI
Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF NO E-1/ CV2

DATE 5 8 2002

TO

Shri/Smt

Miss Meenakshi Waghmare

Sub Appointment to the post of LECTURER
in ECONOMICS (subject)

Sir/Madam,

In response to our advertisement dated 7.6.2002 you had applied for the post of LECTURER. You were interviewed for the above post by the Selection Committee Constituted by the Management

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1. in the scale of Rs. 8000-275-13500 with effect from 6.8.2002. Your appointment is subject to the following terms and conditions -

1 Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time

2 (a) You are appointed in clear vacancy on full-time basis on probation for a period of 2 year(s) from the date of joining

(b) Your appointment is ~~purely temporary~~ for a period of i.e. from to .

(c) Your appointment is ~~on the leave vacancy~~ for the period of from to .

(d) The post is reserved for . Since you belong to the said category, you are appointed on ~~full-time~~ basis on probation for a period of year(s) from the date of joining.

(e) The post is reserved for . Since you belong to the said category, you are appointed ~~full-time~~ on temporary basis against the reserved post for a period of . You shall not have any claim on the said post in future

(f) This temporary vacancy is caused by . Hence you are appointed full time on purely temporary basis for a period of .

(g) Your appointment is on ~~part-time~~ / clock hour basis only



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3. (I) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and ~~Director of Technical Education / Director of Medical Education and Research~~ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test ~~(as the case may be)~~ laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D./M.D./M.S. / M.E. etc as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge/relieving certificate, last pay certificate, Caste certificate, change of name certificate (if any, etc. before joining your duties).
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (I) Two passport size photographs.
 - (II) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer
 - (III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.



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- 10 You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
- 11 You will not conduct or engage yourself in any private tuitions or private coaching classes.
- 12 You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
- 13 Your services are transferable to any other college/institutions run by the Management.
- 14 Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
- 15 If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
- 16 You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.



Yours faithfully

G. H. Gidwani

Secretary/Principal

Principal,
St. Mira's College for Girls, Pune

- To: 1. Miss Meenakshi Waghmare
2. The Chairperson, St. Mira's College
for Girls Board, Pune-411001.
3. The Secretary, St. Mira's College
for Girls Board, Pune - 411001.
4. Accounts Section

University of Pune

Telephone Nos. ~~XXXXXXXXXX~~ 56 96 06 1
~~XXXXXXXXXX~~ 56 9006 2
~~XXXXXXXXXX~~ 56 9006 0



Ganeshkhind,
PUNE-411 007.

Telegraph - 'UNIPUNE'

Fax 020-~~XXXXXXXX~~ 56 938 99

Ref. No. CCO/61

Date 3.1.2003

To

The Secretary / Principal,

St. Mira's College for Girls

Arts & Commerce

6, Koregaon Rd., Pune-1.

Sub. : Approval to the appointment of Lecturer (Full-time)

Ref. : Your letter No. U-3/2002-03/1 Dated 23.9.2002

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of Smt. Waghmare Minakshi Shrirang as Lecturer for the subject Business Economics is hereby

(a) approved with effect from 6.8.2002

(b) approved for a period of

i.e. from to only

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,


for Registrar

Copy to :

(1) The Principal,

(2) Smt. Waghmare Minakshi Shrirang

Address : St. Mira's College for Girls,

6, Koregaon Rd., Pune-1.

(3) The Deputy Registrar, Reservation Cell, University of Pune, Pune-411007.