



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF.NO. E-1 (u)/2

Date : 19.12.95.

To,
~~Smt~~/Smt Rama Venkatachalam,
C-21, New Apsara Apts.
259 Bund Garden Road,
PUNE Sub: Appointment to the post of Lecturer
in Commerce (Subject)

Sir/Madam,

In response to our advertisement dated 6.12.95 you had applied for the post of Lecturer of Commerce. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2800-100-4000 with effect from 20.12.95. Your appointment is subject to the following terms and conditions :-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
- ✓ 2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of two year(s) from the date of joining.
- (b) Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.
- (c) Your appointment is on the leave vacancy for the period of from _____ to _____.
- (d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- (f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
- (g) Your appointment is on part-time/clock hour basis only.





Off. : 624846
Resi. : 680392

SADHU VASWANI MISSION'S ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI

Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]



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3. (i) You will be paid basic pay of Rs. 2275/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
- ✓ (ii) You will be paid remuneration at the rate of Rs. Rs. 7/- per lecture/per hour.
- ✓ (iii) Your appointment and salary shall be subject to approval by the University of Pune and ~~Director of Technical Education/~~ ~~Director of Medical Education & Research/~~ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (i) Two passport size photographs,
 - (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
 - (iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.





SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon F
Pune - 411 001. [IN

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service; without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the rules. During the period of your service you shall not directly or indirectly do such things which are subversive to the interest of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of the Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

Secretary/Principal

- To: 1. Mrs. Rama Venkatachalam
2. The Secretary, St. Mira's College
for Girls Board, Pune - 411 001.
3. Accounts Section.

SKK/-



203

19/4/1997
D. 19/4/97

29

o.6-1 (U)/29

11.12.97

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Mrs. Rama Venkatachalam, Lecturer, in her existing post w.e.f. 29.12.97, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune 1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

Mrs. ARUN JETHANI
Principal

- To: 1) Mrs. R. Venkatachalam.
2) The Secretary, St. Mira's College for Girls Board.
3) The Chairperson, St. Mira's College Board, Pune.
4) Accounts Section.

Passed in College
Board meeting dated
10-12-97



Signature and Designation of
Reviewing Authority

Principal

Nos. : 356061
0060, 350065
1063, 350066
6064, 350067
h : 'UNIPUNA'
0145 7719 UNIP IN
0212 353899



Ganeshkhind,
PUNE-411007.

No.: CC/1036

Date: 15/3/1996
28

To

The Secretary / Principal,

St. Mira's College for Girls

6, Koregaon Road,

Pune-411001.

Sub. : Approval to the appointment of Lecturer

Ref. : Your letter No. 15 Dated 29.1.1996

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of Shri./Smt./Dy. Rama Venkatachalam as Lecturer for the subject Commerce is hereby

(a) approved with effect from 20.12.1995

(b) approved for a period of

i. e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately.

Thanking You,

Yours faithfully

for Registrar

Copy to :

(1) The Principal,

(2) Shri. / Smt. / Dy. Rama Venkatachalam
St. Mira's College for Girls
6, Koregaon Road,
Pune-411001.

(3) The Deputy Registrar, Reservation Cell,
University of Pune, Pune-411 007.



MRS. RAMA VENKATACHALAM

LECTURER

10

1.1.1996.

ITEM	SUBSTANTIVE
Existing scale/scales of the post where there is more than one scale and the scales are merged in the single revised scale. The particular scale in which the employee was drawing pay should be specified).	2200-75-2800-100-4000
2. Existing emoluments as on 1.1.1996	
A) Basic pay (vide Rule 7 -2(1)(A))	Rs. 2,275/-
B) Special pay (Where the special pay is merged in the revised scale) vide Rule 5 -2(1)(B)	-
C) Dearness Allowance, appropriate to basic pay/basic pay plus special pay (where special pay is merged in the revised scale) admissible as on 1.1.1996.	Rs. 3,367/-
D) Amount of First Interim Relief	Rs. 100/-
E) Amount of Second Interim Relief	Rs. 228/-
Total existing emoluments (A) to (E)	Rs. 5,970/-
Fitment weightage 40% of the Basic Pay	Rs. 910/-
5. Total of Items No.3 and 4.	Rs. 6,880/-
6. Revised scale corresponding to existing scale/scales shown against Item No.1 above.	8000-275-13500
7. (1) Revised pay as fixed under Rule 5 -2(1)(A)(ii) at the stage in the revised scale next above the amount against No.5.	Rs. 8,000/-
(2) Number of increments due on account of bunching. (Note 3 below sub rule 1 of Rule 5).	2-
(3) Stage in the revised scale of pay at which pay is to be fixed including the benefit on account of bunching.	Rs. 8,000/-



7. (4) Stage in the revised scale or pay at which pay is to be fixed so as to ensure at least one increment in the revised scale for every three increments in the pre-revised scale (Note 4 below sub Rule 1 of 5)

Rs. 8,000/-

8. Pay fixed in the applicable revised scale of pay (stage of pay at 5.No. 7(3) or (4) whichever is higher)

Rs. 8,000/-

9. Amount of special pay (A) sub rule 1 of Rule 5.

-

10. Pay as per Rule 5, Sub Rule 2, (2) under third provision of rule.

-

11. Revised emoluments to be shown as

1) Revised pay

Rs. 8,000/-

2) Special pay (vide Rule 5 (2) (C), unrevised rate may be shown.

3) Personal pay (vide Rule 5, (2) 1 (A).

12. Date of next increment under Rule 5 (2) sub rule 1(A) Note 2.

1.12.96

Date of Increment : Pay after Increment

Any other relevant informat

1.1.1996

Rs. 8000/-

1.12.1996

Rs. 8275/-

1.12.1997

Rs. 8550/-

29.1.1999

Rs. 8825/-

was on leave on the day of increment

1.12.1999

Rs. 9100/-

- 2000

07

As per Govt Resolution dated 11-12-

Designation: Lect
Rs. 8275/-

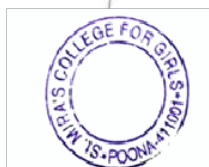
Admin
to Joint Director
Pune Region

G.H. Gidwani
DR. G.H. GIDWANI
PRINCIPAL

ST. MIRA'S COLLEGE FOR GIRLS, P.
Ranga Venkatchalam

8000-13500

1-12-96
Director
Regional Office
Pune-411



PROFORMA FOR FIXATION OF PAY

12

For Assistant professors and Equivalent Posts & Readers/ Lecturer (SG) / equivalent posts not completed 3/5 years as on 01.01.2006]

Name of the College / Institution : St. Mira's College for Girls

Name of the Teacher : Shri / Smt. Rama Venkatachalam

Sr.No.	Description	Relevant Information
1	Designation of the post in which pay is to be fixed as on 01.01.2006	Asst. Professor
2	Status (Substantive / Officiating)	Substantive
3	Pre-revised Designation and Pay Scale .	Lecturer (SG) 12000-18300
4	Existing emolument as on 01.01.2006	
	a) Basic Pay (including stagnation increment, if any)	12,000
	b) Dearness Pay	6,000
	c) Dearness Allowance	3,780
	d) Total ['(a) to'(c)]	21,780
5	Revised Pay Band &AGP/GP corresponding to the pre-revised scale at Sr.No. 4 above .	15600-39100 AGP - 8000
6	Pay in the revised Pay Band with reference to the prerevised basic shown at Sr.No. 4(a)	22,320
7	Academic Grade pay (AGP) applicable	8,000
8	Stepped up pay with reference to the revised pay of junior, if applicable (Name & pay of the junior also to be indicated distinctly)	----
9	Revised pay with reference to the sbustantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, (if applicable.	----
10	Personal pay, if any	----
11	Revised emoluments after fixation of paye	
	a) Pay in the revised Pay Brand (as per Sr.No. 7 or 9 or 10 above wihchever is applicable)	22,320
	b) Academic Grade Pay (Sr.No. 8)	8,000
	c) Special Pay, if admissible	----
	d) Personal Pay, if admissible	----



12 Date of next increment and pay after increment

Sr.No.	Date of increment	Pay after increment		
		Pay in Pay Band	AGP/GP	Basic Pay
1	1 st July 2006	23230	8000	31230
2	1 st July 2007	24170	8000	32170
3	1 st July 2008	25140	8000	33140
4	1 st Sept 2008	28130	8000	36130=33140+2990

13 Any other relevant information :

Completed Ph.D. on 12.05.2008

3 non compounded increments for Ph.D. awarded on 01.09.2008 @ 3%.

994 x 3 = 2990 (total increments)

Due for 37400-67000 from 20.12.2008

As there is change in pay band, hence separate sheet attached.

Date 18 DEC 2009

Place - Pune

Signature & seal of Principal/Director

Attached herewith : 1 Form of option

2. Service Agreement

3. Undertaking

Principal
St. Mira's College For Girls

तपासले
कुलसचिव
पुणे विद्यापीठ, पुणे-७

As Per Govt. Resolution No.
NGC 2009/(243/09)- UNI-1, dated
12th August, 2009 the pay of
Shri/Smt. Rama Venkatachalam
Designation Assistant Professor
Fixed as on 1.1.2006 Rs. 22320
In the pay band 15200-39100
And Grade Pay Rs. 8000
And his / her date of next increment
Is 1st July 2006

Verified
Accounts Officer,
(Higher Education Grants)
Pune Region, Pune

Joint Director
(Higher Education)
Pune Regional Office
Pune-411 001



PROFORMA FOR FIXATION OF PAY

[For Associate professors and Equivalent Posts & Incumbent Readers/ Lecturer (SG) / equivalent posts either completed 3 & 5 years as case may be as on 01.01.2006 or thereafter]

Name of the College / Institution : **St. Mira's College for Girls**

Name of the Teacher : **Shri / Smt. Rama Venkatachalam**

Sr.No.	Description	Relevant Information
1	Designation of the post in which pay is to be fixed as on 20.12.2008	Associate Professor
2	Status (Substantive / Officiating)	Substantive
3	Pre-revised Designation and Pay Scale	Lecturer (SG) 12000-18300
	b) Date of placement in the pre-revised scale (should be either on or before 01.01.2006)	20.12.2005
	c) Date on which completed 3 years in the pre-revised Scale	20.12.2008
4	Existing emolument as on 20.12.2008	
	a) Basic Pay (including stagnation increment, if any)	14,100
	b) Dearness Pay	7,050
	c) Dearness Allowance	4,111
	d) Total [(a) to (c)]	25,261
5	Revised Pay Band & AGP/GP corresponding to the pre-revised scale at Sr.No. 4 above	37400-67000 AGP - 9000
6	Pay in the revised Pay Band with reference to the prerevised basic shown at Sr.No. 4(a)	
7	Academic Grade pay (AGP) applicable	
8	Stepped up pay with reference to the revised pay of junior, if applicable (Name & pay of the junior also to be indicated distinctly)	
9	Revised pay with reference to the substantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if applicable.	----
10	Personal pay, if any	----
11	Revised emoluments after fixation of pay	
	a) Pay in the revised Pay Band (as per Sr.No. 7 or 9 or 10 above whichever is applicable)	37,400
	b) Academic Grade Pay (Sr.No. 8)	9,000
	c) Special Pay, if admissible	
	d) Personal Pay, if admissible	----



12 Date of next increment and pay after increment

Sr.No.	Date of increment	Pay after increment		
		Pay in Pay Band	AGP/GP	Basic Pay
1	01.07.2009	38800	9000	47800

13 Any other relevant information :

Date - 1
Place - Pune

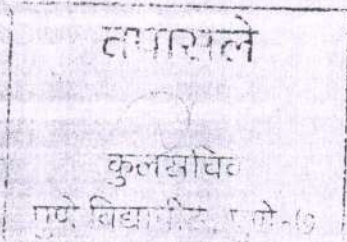
Principal
St. Mira's College for Girls, Poona

Signature & seal of Principal /Director

Attached herewith :1 Form of option

2. Service Agreement

3. Undertaking



As Per Govt. Resolution No.
NGC 2009/(243/09)- UNI-1, dated
12th August, 2009 the pay of
Shri/Smt. Rama Venkatchalam
Designation Assistant Professor
Fixed as on 20.12.2008 Rs. 37400
In the pay band 37400-67600
And Grade Pay Rs. 9000
And his / her date of next increment
Is 1st July 2009

Joint Director
(Higher Education)
Pune Regional Office
Pune-411 001



FORM OF PAY FIXATION

AS PER THE GOVERNMENT RESOLUTION NO NGC/1200/73396/(15)/2000

VISHI - 4 DT. 12 JUNE 2000

- 1) Name of the Teacher : Mrs. Rama Venkatachalam
- 2) Existing pay scale : 8000-275-13500
- 3) Pay in the Existing scale : Rs. 9375/-
as on - 20.12.2000
- 4) Date of placement : 20.12.2000
- 5) Pay scale after the placement : 10000-325-15200
- 6) Pay in the scale of : Rs. 10000/-
Rs.10000-325-15200
- 7) Date of next increment : 1.12.2001
- 8) Pay after the increment : Rs. 10325/-

Place Pune

Date

G.H. Gidwani
Signature of the Principal

PAY APPROVED AS UNDER

Rs. 10000/- - 20.12.2000
Rs. 10325/- - 1.12.2001
Rs. 10650/- - 1.12.2002



[Signature]
Administrative Officer

to Joint Education

[Signature]
Joint Director
(Higher Education)
Pune Office
PU. 631.

ASSESSMENT COMMITTEE REPORT

REPORT OF THE SELECTION COMMITTEE APPOINTED TO IMPLEMENT THE PROCESS OF SELECTION FOR PROMOTION OF A TEACHER TO THE SELECTION GRADE

Name of the College : ST. MIRA'S COLLEGE FOR GIRLS: PUNE 1
Name of the Teacher : Mrs Rama Venkatachalam
Subject : Commerce

A meeting of the Selection Committee appointed to consider and evaluate the performance of the teacher as related in the Self Appraisal Form for promotion to the Selection Grade of Rs. 12000-420-18300 was held at Ness Wadia College of Commerce, Pune-1 on 24-3-2007. The following members were present: -

1. Mrs. R. A. Vasuani Chairman of the Governing Body/his Nominee.
2. Dr. B. H. Vidusani Principal of the College.
3. Dr. B. H. Vidusani Head of the Department of the College in the concerned subject.
4. A. G. Kasari Vice Chancellor's Nominee
5. Dr. Kadvekar. S. V. Vice Chancellor's Nominee-Subject Expert
6. Principal Dr. Rodrigues Subject Expert
7. Dr. Jagtap Subhash Subject Expert
8. Dr. R. R. Deshpande Government Nominee

The Committee carefully considered and scrutinized the Self Appraisal Form of Prof. Mrs Rama Venkatachalam alongwith the supporting documents attached to the Self Appraisal Form in the light of the conditions laid down by the Government in this behalf vide GR No. NGC-1298 (4619) UNI-4 dt. 11.12.1999.

After taking into consideration the information given by the teacher in his Self Appraisal Form regarding his academic qualifications and other achievements, the Committee unanimously recommends as under :-

That Prof. Rama Venkatachalam fulfils all the conditions laid down by the Government vide GR No. NGC-1298 (4619) UNI-4 dt. 11.12.1999 for the scale of Rs. 12000-420-18300 and therefore be placed in the Selection Grade.

Contd....2/-



The Committee further recommends that Prof. Rama Venkatachalam
placed in the scale of Rs. 12000-420-18300 with effect from 20/12/2005

R. A. Vaswani

1. (Chairman of the Governing
Body / His Nominee)

G. H. Gidwani

2. (Principal of the College)
Principal
St. Mira's College For Girls

G. H. Gidwani
3. (Head of the Department of
the College in the Concerned
subject)

AS foran
4. (Vice-Chancellor's Nominee)

5. (Vice-Chancellor's Nominee-Subject-Expert)

Modhyan
6. (Subject Expert)

Qing
7. (Subject Expert)


GOVERNMENT NOMINEE

25 MAR 2007

Date : _____

Place: Pune.



FORM OF PAY FIXATION

SEL SCALE

AS PER THE GOVERNMENT RESOLUTION NO NGC/1200/73396/(15) 2000

VISHI dt. 12 th JUNE 2000

- 1) Name of the teacher : Mrs. Rama Venkatachalam
- 2) Existing pay scale: Rs. 10000- 325-13500
- 3) Pay in the existing Scale
as on 20-12-2005 Rs. 11625/-
- 4) Date of Placement 20-12-2005
- 5) Pay scale after placement: Rs. 12000 - 420- 18300
- 6) Pay fixed in the revised pay:
scale Rs. 12000/-
- 7) Date of next increment: 1-12-2006
- 8) Pay after increment: Rs. 12420/-

Place: Pune

Pay approved as under

20-12-2005 Rs.12000/-
1-12-2006 Rs.12420/-

G.H.G.
(G.H. GIDWANI)
Principal,

St. Mira's College For Girls, Poona

A. Aum

Feb 2/01/2010
Administrative Officer,
Higher Education Grants
Pune Region, Pune - 1.

20/10

Verified
[Signature]
Accounts Officer,
(Higher Education Grants)
Pune Region, Pune

[Signature]
Joint Director
(Higher Education)



Ph-D

ST. MIRA'S COLLEGE FOR GIRLS, PUNE
PAY FIXATION FORM (PHD)

1	Name of the Lecturer	Dr. Rama Venkatchalan
2	Designation	Asstt Professor
3	Existing Pay Band and Grade Pay	15600 - 39100 Grade Pay Rs. 8000/-
4	Date of Ph.D	12.5.2008 (but effct from 1.9.2008)
5	Name of the University	University of Pune
6	Basic Pay as on 1.9.2008	24170 + 8000 = 32170
7	Amount of 3 Non Compounded increment 3 % of Rs.	970 x 3 = 2900/-
8	Total of 6 + 7	24170 + 2900 = 27070 + 8000 = 35070
9	Pay fixed on 20.12.2008	37400-67000 GP 9000 = 46400/-
10	Date of Next Increment	1.7.2009
11	Pay after increment	38800 + 9000 = 47800/-



G. H. Gidwani
Dr. G. H. Gidwani
Principal

[Signature]
to Joint Director Higher Education
Pune Region, Pune 411 001

Joint Director
(Higher Education)
Pune Regional Office
PUNE-411001

(3) Stage in the revised scale of
pay at which pay is to be
fixed including the benefit on
account of bumping

Rs. 8,000/-

FORM OF PAY FIXATION

AS PER THE GOVERNMENT RESOLUTION NO NGC/1200/73396/(15) 2000

VISHI dt. 12 th JUNE 2000

- 1) Name of the teacher : Mrs. Rama Venkatachalam
- 2) Existing pay scale: Rs. 10000- 325-13500
- 3) Pay in the existing Scale
as on 20-12-2005 Rs. 11625/-
- 4) Date of Placement 20-12-2005
- 5) Pay scale after placement: Rs. 12000 – 420- 18300
- 6) Pay fixed in the revised pay:
scale Rs. 12000/-
- 7) Date of next increment: 1-12-2006
- 8) Pay after increment: Rs. 12420/-

Place: Pune

Pay approved as under

20-12-2005 Rs.12000/-
1-12-2006 Rs.12420/-



G.H. Gidwani
(G.H. GIDWANI)
Principal,

St. Mary's College For Girls Poona

Administrative Officer,
Higher Education Grants
Pune Region, Pune - 1.

22/11/07

Joint Director
(Higher Education)
Pune Regional Office
PUNE-411001

UNIVERSITY OF PUNE

Telephone Nos. : 356061

350060, 350065

351063, 350066

356064, 350067

Telegraph : 'UNIPUNA'

Telex : 0145 7719 UNIP IN

Fax : 0212 353899

Ganeshkhind,
PUNE-411007.



Ref. No.: CC/1036

Date : 15/3/1996

28

To

The Secretary / Principal,

St. Mira's College for Girls

6, Koregaon Road,

Pune-411001.

Sub. : Approval to the appointment of Lecturer

Ref. : Your letter No. 15 Dated 29.1.1996

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of Shri./Smt./Dr. Rama Venkatachalam as Lecturer

for the subject Commerce is hereby

(a) approved with effect from 20.12.1995

(b) approved for a period of

i. e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately.

Thanking You,

Yours faithfully

[Signature]

for Registrar

Copy to :



(1) The Principal,

(2) Shri. / Smt. / Dr. Rama Venkatachalam

St. Mira's College for Girls

6, Koregaon Road,

Pune-411001.

(3) The Deputy Registrar