

# St. Mira's College for Girls - Students Grievance Form

Please fill the form for online submission of grievances. Kindly scan and attach all supporting documents.

Before completing this form, make sure you have carefully read the Student Grievance Policy and Procedure. Click on this link to read the policy in a new window:

For offline submission of grievances, students may print, fill and submit the form in hardcopy, with all supporting documents, to the coordinator of the grievance cell, Ms. Suhaile Azavedo, at the English Department cubicle, on Tuesdays and Thursdays from 11.00 to 11.30 am

**\* Required**

1. Email \*

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*Skip to question 2*

Personal Details

2. Full Name \*

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3. E-mail ID \*

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4. Mobile No. \*

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5. Present Address \*

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6. Permanent Address \*

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*Skip to question 7*

Programme/ Course

7. Programme \*

*Check all that apply.*

- ☐ B.A.
- ☐ B. Com
- ☐ B.B.A.
- ☐ B.B.A (CA)
- ☐ B.Sc. (CS)
- ☐ M.A.
- ☐ M. Com.
- ☐ M.Sc (CS)

Other: ☐ \_\_\_\_\_

8. Name of the Department \*

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9. Division \*

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10. Roll Number \*

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#### Grievance Details

11. Area of Grievance \*

*Check all that apply.*

- ☐ Academic
- ☐ Administration
- ☐ Examination
- ☐ Infrastructure

Other: ☐ 

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12. Date of event leading to grievance: \*

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*Example: January 7, 2019*

13. Place of event leading to grievance: \*

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14. Grievance Description \*

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15. Upload all supporting documents here

Files submitted:

Declaration

By completing this form, you are making a formal complaint.

16. Please tick both the boxes \*

*Check all that apply.*

☐ I hereby declare that the information/documents provided above is correct.

☐ I shall be responsible for furnishing any wrong information/document.

17. Signature of the person making the report: \*

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18. Date \*

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*Example: January 7, 2019*

19. Place \*

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