

**ST. MIRA'S COLLEGE
FOR GIRLS,
PUNE
AN AUTONOMOUS COLLEGE
AFFILIATED TO
SAVITRIBAI PHULE PUNE UNIVERSITY
RE-ACCREDITED WITH 'A' GRADE BY
NAAC
(3rd Cycle - 2017)**

**PROSPECTUS
2021-2022**

ST. MIRA'S COLLEGE FOR GIRLS, PUNE		
College Prospectus 2021-2022		
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THE COLLEGE SONG

**I would be simple, for I would be strong
To wrestle with the dark and right the wrong!
I would be pure, for a shrine am I of Him,
Whose Holy Light I must reflect, not dim!**

**I would in worship lift my heart to God,
Without whose mercy I am but a Clod!
I would in service grow from more to more,
For in the Poor is He whom I adore!**

**I would be humble, for in pride is fall;
I would send out my sympathy to all!
I would be friend of man and bird and beast;
I would th' One Atman greet in West and East!**

**I would in races and religions all
Hear still my Holy Master's sacred call!
I would in silence serve St. Mira's College still;
I would, in great and small, adore
The one Eternal Will!**

- Sadhu Vaswani

ST. MIRA'S COLLEGE FOR GIRLS, PUNE

A PROFILE

The woman-soul shall lead us upward, on!

The Mira Movement in education was born out of the vision of a philosopher-saint Sadhu Vaswani, a distinguished professor and principal of prestigious institutions. Sadhu Vaswani was a visionary who believed deeply in woman-power and woman-spirit long before feminism was even thought of. He founded the Mira School in Sind in 1932. The model institution was all set to evolve into a Mira University when the Partition of the sub-continent forced him and his band of devoted workers to leave their homeland, Sind, and migrate to Maharashtra in independent India.

The State of Maharashtra with its glorious history of culture and liberalism provided a fertile ground for the Mira Movement to take new roots. The Mira Schools and College were set up in quick succession. St. Mira's College, established in 1962, was one of the pioneering colleges set up exclusively for girls in this part of the country. Today, the College is a member of the prestigious and exclusive Mira Family consisting of nine educational institutions, located across India in Pune, New Delhi, Baroda, Rajkot, Ahmedabad and Jaipur. The Mira Movement's headquarters are located in Pune. The institutions flourish under an enlightened and supportive management guided by none other than Dada J.P. Vaswani, a world-renowned spiritual leader and messenger of India's spiritual heritage.

Managing Committee

The Members of the Managing Committee include:

- Dada J. P. Vaswani
- Mrs. R.A. Vaswani
- Ms. Krishna Kumari
- Dr. Basant Ahuja
- Ms. N.T. Jotwani
- Ms. Piya Uttamchandani
- Mr. Mohan Chainani
- Mr. Prakash Sadhwani
- Ms. Rajni Ahuja
- Ms. Gulshan Gidwani
- Dr. Gulshan Dudani
- Ms. Renu Wadhwa
- Mrs. Noori Vaswani

General information about the College

- Director, Mira Education Board: Dr. G. H. Gidwani
[Principal, St. Mira's College from 1999-2021 [till 30th April 2021]]
- Principal In charge: Dr. Jaya Rajagopalan (w.e.f. May 1, 2021]
- Year of Establishment of College:1962
- Affiliated to Savitribai Phule Pune University:1967
- Grant of Autonomous Status: June 2007
- Extension of Autonomous Status: June 2013
- Re-accredited by NAAC 'A' Grade (3rd Cycle): 2017
- Extension of Autonomous Status: Aug 2019

Our Motto

- The Motto given to us by our founder, Sadhu Vaswani, is '*Kindle the Light!*'

Our Mission

- Empowerment of Women through a Triple Training of the Head, the Hand and the Heart.

Our Goals

- To produce graduates capable of independent, lifelong learning.
- To provide a holistic education of the Head, Hand and Heart.
- To foster an environment in which staff and students can achieve their full potential.
- To inculcate a strong sense of belonging to the institution.

Location of the College Campus

The College is located in the green and salubrious environs of Koregaon Park. Designed with architectural elegance and functional simplicity, the Campus offers excellent infrastructural facilities, which include:

- A spacious Sanctuary Hall to accommodate the entire student population of the Degree / Junior College.
- Well laid out green garden area.
- A paved parking lot for the students' two-wheelers with parking attendants.
- A beautifully designed Auditorium to accommodate 500 students, with excellent acoustics.
- A spacious playground and gym.
- 48 well-designed classrooms on three floors.
- An excellent and well-stocked Library with an adequate reading room facility.
- A cafeteria.
- A girls' common room.
- A hostel for girls.
- An info-tech centre.
- A language laboratory
- Digital library facilities.

What is special about St. Mira's?

St. Mira's College was started in 1962 by the philosopher-saint Sadhu T.L. Vaswani, as the first College set up exclusively for women in Pune. It is an integral part of Sadhu Vaswani Mission—a charitable organization, founded by Sadhu Vaswani- a visionary who believed in the potential of women to reform society.

Sadhu T. L. Vaswani felt that the end of true education is character building. Education must not merely be academic or abstract; it has to prepare the students for real life. To this end, he devised a new type of education, which would not only develop brainpower but which would provide a triple training of the head, the hand and the heart-to equip the student to become a worthy participant in the adventure of life.

The Mira Movement in Education started by Sadhu Vaswani aims at the empowerment of women-emotional, intellectual and spiritual. It testifies to the adage: Educate a man and you educate an individual; Educate a woman and you enlighten a whole family.

The name '**Mira**' is synonymous with nobility, wisdom, Indian culture, courage, purity, service, sacrifice and, above all, pure love. Saint Mira was an advocate of true freedom for women, which grows out of the love of God and service to the poor. With one strong sweep of her soul, she rose heroically to break the fetters of Indian womanhood. Mira flowered from a rebel into a saint. She asserted her will and vindicated her dignity as a woman, only to surrender her will to the Lord, providing a luminous example of "***Our wills are ours to make them Thine!***" It is these very qualities that Sadhu Vaswani wanted girls to be blessed with. Therefore, Sadhu Vaswani named his experiment in education after this saint of Indian history.

The College is under the aegis of the SVM. It has been guided by a supportive management, with Dada J.P.Vaswani, a world-renowned spiritual leader at the helm. Blessed by Sadhu Vaswani's vision and Dada J.P. Vaswani's guiding light, the College continues to flourish as a women's college, even while other similar endeavours in Pune have chosen to go co-ed.

St. Mira's College distinguishes itself as an educational institution that builds competence by default and character by design. We have, in our 59 years of academic service, developed the necessary constructs for imparting a value-based education, which gives us our exclusive identity. St. Mira's College seeks to accomplish this ideal by providing an environment where the girl students can flourish and evolve to achieve their highest potential. What sets St. Mira's in a class apart from other educational institutions is a composite atmosphere and functioning, which may be described as the Mira way of life. Ours is a unique and proactive temple of learning. Our value is borne out by the following facts:

- Academic excellence is never compromised, and St. Mira's students are given all the support and training necessary to show excellent results in the University examinations.
- Social service and community development are an integral part of the Mira Education System. Students, working with the active support and guidance of their teachers, participate in a full-fledged yearlong social service program, which forms an impressive calendar of service activities.
- Indian ideals and the eternal values of life are a distinctive feature of the Sanctuary- a daily assembly devoted to the Art of Living.

- For the Mira Management, Education is not a commercial enterprise, but part of its highly idealistic program of service to society. **Therefore, NO CAPITATION FEE is charged for admission to any of its courses. No student is ever turned away from a Mira institution for want of money.**
- Generous patrons and donors have instituted free-ships and scholarships, which are well utilized to aid students on a need-cum-merit basis.
- The College takes pride in producing, several graduates who are first-generation learners every year. The free-ships and concessions available to them are fully utilized by these students, who benefit greatly from the encouragement that they receive from staff members.
- In the day-to-day activities of the College, curricular, co-curricular and extra-curricular activities are woven into a seamless fabric, enabling active participation of students and teachers in all events and programs.

ST. MIRA'S COLLEGE IS THE FIRST ARTS & COMMERCE COLLEGE IN MAHARASHTRA TO BE GRANTED AUTONOMY. THE COLLEGE CONTINUES TO BE AFFILIATED TO THE SAVITRIBAI PHULE PUNE UNIVERSITY. STUDENTS OF ST. MIRA'S CONTINUE TO BE A PART OF THE SAVITRIBAI PHULE PUNE UNIVERSITY AND GET THEIR DEGREE CERTIFICATES FROM THE UNIVERSITY.

Autonomy is the privilege granted by a university to colleges affiliated to it, to assume some of the functions undertaken by the University itself. The Savitribai Phule Pune University has placed its trust in St. Mira's and has permitted the College to design its graduate and post-graduate programmes and courses, to suit students' and industry needs and conduct examinations in the same.

Autonomy is synonymous with Accountability. Only such educational institutions that have a track record of excellent academic performances, credibility and are well known for 'Healthy and Ethical Practices' are granted Autonomous status.

- Academic autonomy at MIRA's has helped to provide seamless education, whereby Commerce students may if they so desire, take one subject from the Arts stream. For e.g., Psychology instead of Marketing; Sociology/Education instead of Mathematics. Similarly, an Arts student can take up Mathematics instead of Sociology/Education (in different subject packages).
- Inclusion of vocation-based subjects in the curriculum
- Continuous evaluation to avoid the pitfalls of the 'rote' system.
- Inclusion of the 'industry perspective' in the syllabus.
- Subject dynamism made possible by providing for revision of at least 25% of the syllabi every three years.

Programmes / Courses Offered

Arts, Commerce, Science, Bachelor of Business Administration (BBA), Bachelor of Business Administration - Computer Application (BBA-CA), Computer Science.

Arts:

- Standard XI and Standard XII, H.S.C. Board, Maharashtra.
- Bachelor of Arts (B.A.) with specializations in: Sociology 2) English 3) Economics 4) Psychology
- Master of Arts (M.A.) with specialization in: Sociology 2) English 3) Economics

Commerce

- Standard XI and Standard XII, H.S.C. Board, Maharashtra.
- Bachelor of Commerce (B. Com) with specializations in: 1) Business Administration 2) Banking and Finance 3) Business Entrepreneurship 4) Marketing 5) Cost and Works Accounting
- Master of Commerce (M. Com)-with specializations in: 1) Business Administration 2) Advanced Accounting & Taxation
- Bachelor of Business Administration (B.B.A.) with specializations in:
1) Finance 2) Human Resources Management
- Bachelor of Business Administration (Computer Application)-(BBA-CA)

Science

- Standard XI and Standard, XII HSC Board, Maharashtra.
- Bachelor of Science (Computer Science)-[B.Sc(CS)]
- Master of Science-(Computer Science)-[M.Sc(CS)]

Qualifying Examinations for Admission to

Std. XI (Arts /Commerce /Science): S.S.C. or equivalent 10th Board examination.

B.A/B.Com/B.B.A/B.B.A(CA): H.S.C or equivalent 12th Board examination.

B.Sc. (Computer Science): H.S.C Science or equivalent 12th Board examination.

M.A./M.Com: Arts/Commerce: Graduates of any recognized University.

M.Sc. (Computer Science): B.Sc. (CS) degree of any recognized University.

Eligibility

Students should have passed their 10 + 2 examinations from a recognized State Board to seek Admission at the entry-level for F.Y.B.Com/ F.Y.B.A./ F.Y.B.Sc(CS)/ F.Y.B.B.A/ F.Y.B.B.A.(CA).

Students who pass their first year will be automatically eligible for S.Y.B.Com /S.Y.B.A. /S.Y.B.B.A./ S.Y.B.B.A.(CA)/S.Y.B.Sc (CS).

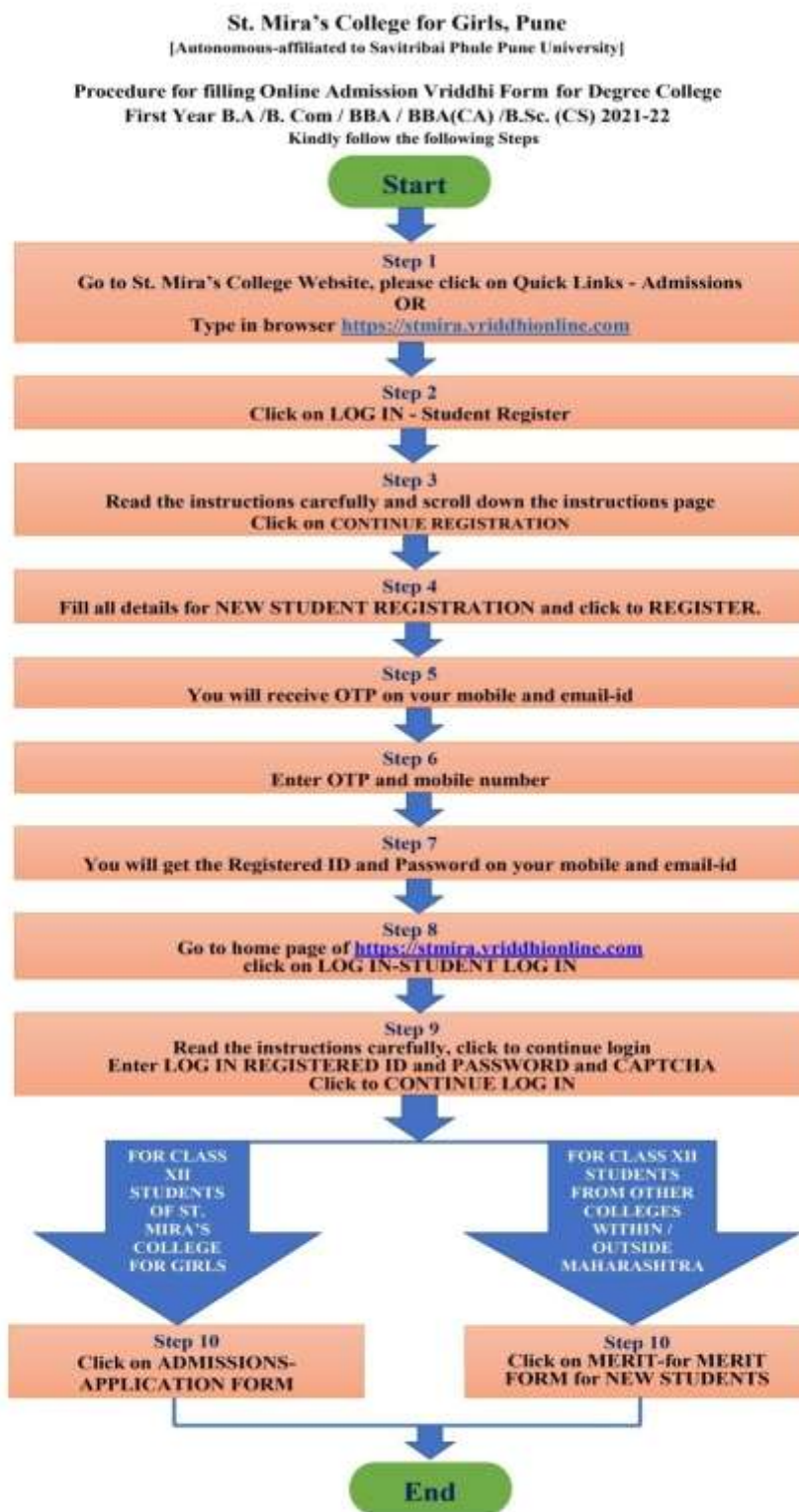
Students who desire to join the College at the S.Y. or T.Y. level (i.e., those who have studied in colleges affiliated to Pune or any other university) would necessarily have to appear for exams in subjects offered by the college at the earlier levels.

Admission Procedure

To initiate the admission process, the student has to visit the College website:

<https://www.stmirascollegepune.edu.in>

Complete the online admission process after clicking on ADMISSIONS or the hyperlink:
<https://stmira.vriddhionline.com>



Note:-

- All Students seeking admission to First Year B.A., B. Com, B.Sc., B.B.A, B.B.A (CA) required to completed the eligibility formalities on or before 30th July of current academic year positively in the interest of confirming their admission.
- Those who fail to comply with this procedure are to note that their admissions would automatically stand cancelled. These rules are subject to the directives laid down under the latest Government of Maharashtra and SPPU notifications).

After filling the form, the same has to be downloaded and submitted to the College Office **along with the following documents [in original with 2 duly attested Xerox/ photocopies]:**

- Statement of Marks of SSC, HSC or equivalent examination
- School Leaving Certificate /Transfer Certificate
- Caste Certificate (if belonging to backward classes)
- Domicile Certificate (if belonging to a State other than Maharashtra State)
- Physical Disability Certificate (if belonging to Category of Physically Handicapped)
- Transfer Order (if parents are transferred to Pune as State / Central Government Employees)
- Passing Certificate from the Board
- Migration Certificate (if belonging to other than Pune University/Maharashtra State Board)
- Character Certificate and Attendance Certificate
- One latest Identity Card Size Photograph
- Blood Group Report.

Only candidates who are selected in accordance with the Minority Quota Rules or as per the Merit and Reservation Policy laid down by the Office of the Deputy Director of Education, Pune Region are considered for admission.

After the Centralized Scheme of Admission to Standard XI, the student who has been allotted this College is required to submit a duly completed Application Form for admission to the Principal.

ADMISSION IS TO BE SECURED IN PERSON. IN ABSENTIA ADMISSIONS WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES. ALL ADMISSIONS SHALL REMAIN PROVISIONAL, TILL THE CONFIRMATION BY THE PRINCIPAL.

Fees

The fees for the relevant program opted for by the student are to be paid immediately along with the admission form **on the same day. The fee payment will be as per the ONLINE procedure which will be notified on College Website. The admission is considered to be finalized only after the payment of fees. The fee structure will be made available on the College Website.**

Rules regarding Cancellation of Admission and Refund of Fees

S. No.	Percentage of Refund	Point of time when notice of withdrawal of admission is received in the HEI(College)
1	100%	Within 10 days from the date of admission taken by the student concerned.
2	90%	After 10 days and before 15 days from the date of admission taken by the student concerned.
3	80%	After 15 days and before 20 days from the date of admission taken by the student concerned.
4	50%	After 20 days and before 30 days from the date of admission taken by the student concerned.
5	00%	After 30 days from the date of admission taken by the student concerned.

Curriculum Revision For FY & SY [BA,BCom, BBA, BBA(CA), BSC(CS):

The College has undertaken Curriculum Revision for First Year, Second Year levels of our Undergraduate Programmes and the Postgraduate Programmes (all streams) w.e.f. 2020-2021.

The Third Year Programme which we offer in 2021-22 is as per curriculum design (2017-2022).

Our institution enjoys academic autonomy status, and we adhere to UGC Guidelines and the Guidelines laid down by the Savitribai Phule Pune University- our affiliating University.

BACHELOR OF COMMERCE

F.Y.B.COM [Revised Curriculum w.e.f. 2020-2021 for period 2020-21 to 2022-23]

Packages available for First Year B.Com under Autonomy

Students of First Year Commerce [F.Y.B.Com] in the academic year 2021-2022 should select **any ONE** of the following **Packages: A, B or C.**

The total number of subjects should be **SEVEN per Semester from Pool 1 to Pool 5 [i.e., in Semester I & II]**. The subjects in Pool 1 of every package are **COMPULSORY**. The student must choose **any one** subject from each of the remaining Pools [Pool 2-Pool 5] available in the Package.

Besides, this, the student has to complete 3 compulsory courses for all F.Y.B.Com packages, viz. the 2-credit value-added course in Personality Development [Sem II], the 2 credit courses in Democracy, Election and Governance [Sem II] and the 2-credit grade-based course in Physical Education & Sports. The student will have to earn 21 credits in Semester I and 23 credits in Semester II.

F.Y.B.COM				
Pool	Package A	Package B	Package C	Credits per Sem
Pool-1 (Compulsory Subjects)	Compulsory English	Compulsory English	Compulsory English	3
	Accountancy	Accountancy	Accountancy	3
	Managerial Economics	Business Economics	Business Economics	3
	Nil	Marketing	Consumer Protection & Business Ethics	3
Pool-2	Business Mathematics & Statistics	Business Mathematics & Statistics	Business Mathematics & Statistics	3
	Politics General	Education General	Sociology General	3
	History General	Nil	Nil	3
Pool-3	Marketing	Nil	Nil	3
	Psychology	Nil	Nil	3
Pool-4	Banking & Finance	Banking & Finance	Banking & Finance	3
	Business Administration	Business Administration	Business Administration	3
	Business Entrepreneurship	Business Entrepreneurship	Business Entrepreneurship	3
Pool-5	Hindi	Hindi	Hindi	3
	Marathi	Marathi	Marathi	3
	Optional English	Optional English	Optional English	3
	Nil	Advanced I.T.*	Advanced I.T.*	3
[Compulsory]	Value Added Course [Personality Development] #	Value Added Course [Personality Development] #	Value Added Course [Personality Development] #	2 [Sem II]
	Physical Education & Sports+	Physical Education & Sports +	Physical Education & Sports+	2 [Grade]
	Democracy, Election and Governance@	Democracy, Election and Governance@	Democracy, Election and Governance@	2 [Grade]
		Total Credits required per Semester	Semester I	21
			Semester II	23

***Note:** (1) Advanced I.T. can be offered on EXTRA PAYMENT. (2) Advanced I.T. can be categorised as an AEC under SEC category (as per Minimum Course Curriculum for UG Courses under Choice Based Credit System (UGC Guidelines, p6) accessed from: https://ugc.ac.in/pdfnews/8023719_Guidelines-for-CBCS.pdf.

The Value-added course [Personality Development] is a 30-hour, 2 credits online, self-paced course conducted with no add-on fee, in Semester II.

+ The compulsory course in Physical Education and Sports is transacted throughout the academic year, but the credit and grade is awarded at the end of Semester II.

@ Democracy, Election and Governance is a 30-hour, 2 credits, grade-based, online, self-paced course conducted with no add-on fee, in Semester II.

**S.Y. B.COM [Revised curriculum w.e.f. 2021-2022 for period 2021-22 to 2023-24]
Packages available for Second Year B.Com under Autonomy**

Students of Second Year B.Com for the academic year 2021-2022 should select any ONE of the following **Packages: A, B or C**. The total number of subjects should be SEVEN per Semester [i.e., in Semester III & IV] from Pools 1 to Pool 3. The subjects in Pool1 of every package are compulsory. The student must choose **any one** subject from each of the remaining Pools available in the Package. The student also has to complete one compulsory 2 credit, Value Added Course on Personality Development by the end of Semester IV.

S.Y.B.COM				
Pool	Package A	Package B	Package C	Credit per Sem
Pool-1 (Compulsory Subjects)	Course in Environmental Awareness	Course in Environmental Awareness	Course in Environmental Awareness	2 [Sem IV]
	Business Management	Business Management	Business Management	3
	Accountancy	Accountancy	Accountancy	4
	Business Economics	Business Economics	Business Economics	3
	Corporate Law	Corporate Law	Corporate Law	3
	Nil	Nil	Business Communication	4
Pool-2	Business Communication	Business Communication	Nil	4
	Optional English	Special English-I	Nil	4
Pool-3	Banking & Finance-I	Banking & Finance-I	Banking & Finance-I	4
	Business Administration-I	Business Administration-I	Business Administration-I	4
	Business Entrepreneurship-I	Business Entrepreneurship-I	Business Entrepreneurship-I	4
	Marketing-I	Marketing-I	Marketing-I	4
	Cost and Works Accountancy-I	Cost and Works Accountancy-I	Cost and Works Accountancy-I	4
[Compulsory]	Value Added Course * [Personality Development]	Value Added Course * [Personality Development]	Value Added Course * [Personality Development]	2
[Compulsory]	Value Based Education#	Value Based Education#	Value Based Education#	2 Grade
[Compulsory]	A Course in Environmental Awareness @	A Course in Environmental Awareness@	A Course in Environmental Awareness@	2
		Total Credits required per Semester	Semester III	21+2*
			Semester IV	23

*Note: The compulsory 2 credit Value Added Course on Personality Development is also being conducted for SYBCom in 2021-2022 [Semester III] as an online, self-paced 30 hours, 2 credit courses (since it was not conducted for the FYBCom batch in 2020-21. The extra 2 credits shown in the total credits column (Semester III) relate to this value-added course.

The compulsory Value Based Education is a 2credit grade-based course that is transacted throughout the academic year and is graded at the end of Semester IV.

@ The compulsory 2 credit Course in Environmental Awareness is transacted throughout the year but is evaluated at the end of Semester IV.

T.Y.B.COM

[based on Third Year BCOM curriculum design applicable between 2017-2022]

Packages available for Third Year B.Com under Autonomy [2021-2022]

Students of Third Year Commerce should select any one of the following Packages: A, B or C. The total number of subjects should be SIX. The subjects in Pool1 of every package are compulsory. The student must choose any one subject from each of the remaining Pools available in the Package. The student continues with the specialization paper in the Third year as chosen in the Second year. For instance, Marketing - I in S.Y.B.Com, Marketing-II and Marketing- III in T.Y.B.Com.

T.Y.B.COM			
Pool	Package A	Package B	Package C
Pool-1 Compulsory Subjects	Business Regulatory Framework (M.Law) Advanced Accountancy Auditing and Taxation International Economics -	Business Regulatory Framework (M.Law) Advanced Accountancy Auditing and Taxation International Economics/ Indian and Global Economic Development	Business Regulatory Framework (M.Law) Advanced Accountancy Auditing and Taxation -/ Indian and Global Economic Development
Pool-2	Banking & Finance-II Business Administration-II Business Entrepreneurship-II Marketing-II Cost and Works Accountancy-II	Banking & Finance-II Business Administration-II Business Entrepreneurship-II Marketing-II Cost and Works Accountancy-II	Banking & Finance-II Business Administration-II Business Entrepreneurship-II Marketing-II Cost and Works Accountancy-II
Pool-3	Banking & Finance-III Business Administration-III Business Entrepreneurship-III Marketing-III Cost and Works Accountancy-III	Banking & Finance-III Business Administration-III Business Entrepreneurship-III Marketing-III Cost and Works Accountancy-III	Banking & Finance-III Business Administration-III Business Entrepreneurship-III Marketing-III Cost and Works Accountancy-III

BACHELOR OF ARTS

F.Y.B.A. [Revised Curriculum w.e.f. 2020-2021 for period 2020-21 to 2022-23]

Packages available for First Year B.A. under Autonomy

Students of First Year Arts should select **any one** of the following **Packages: E or M**. The subjects in **Pools 1 and 2** are **compulsory**. Out of the remaining 5 Pools, the student must select any **four** Pools. Then any one subject from each Pool must be chosen. Hence the total number of subjects should be **SIX** from Pools 1 to Pool 7. However, care should be taken to ensure that **at least three subjects** out of the six should be among those in **CAPITAL LETTERS**. **The total number of credits to be earned per Semester is 18 credits. Besides, the F.Y.B.A. student has to complete two compulsory courses on Physical Education & Sports (2 credit, grade-based) & Democracy, Election & Governance (2 credit, grade-based).**

Pool	Package E- Division A	Package M- Division B	Credits per Sem
Pool-1 (Compulsory)	Compulsory English	Compulsory English	3
Pool-2 (Any one)	Optional English/Hindi/Marathi	-/Hindi/Marathi	3
Pool 3	HISTORY/POLITICS/ Business Mathematics	POLITICS	3
Pool 4	PSYCHOLOGY GENERAL	PSYCHOLOGY GENERAL	3
Pool 5	EDUCATION/ Business Mathematics & Statistics	EDUCATION/ Business Mathematics & Statistics	3
Pool 6	ECONOMICS GENERAL/ Banking & Finance Business Administration Business Entrepreneurship	ECONOMICS GENERAL	3
Pool 7	SOCIOLOGY GENERAL/ Business Mathematics & Statistics	SOCIOLOGY GENERAL -	3
In Sem II [Compulsory]	Physical Education & Sports*	Physical Education & Sports*	2 (Grade)
In Sem II [Compulsory]	Democracy, Election and Governance#	Democracy, Election and Governance#	2 (Grade)
		Total Credits required per Semester	18

Note: * The 2 credits, grade-based, compulsory course in Physical Education and Sports is transacted throughout the academic year, but the credit and grade is awarded at the end of Semester II.

Democracy, Election and Governance is a 30-hour, 2 credits, grade-based, online, self-paced course conducted with no add-on fee, in Semester II.

**S.Y.B.A. [Revised curriculum w.e.f. 2021-2022 for period 2021-22 to 2023-24]
Packages available for Second Year B.A under Autonomy**

A student at the Second-year level can opt for BA Special Programme or BA General Program. For both Programs, the Second Year Arts student should select **any one** of the following **Packages: E or M**.

The subjects in Pool 1, Pool 2 and Pool 2A **are** compulsory [for both B.A. Special and B.A. General Programmes]. Under the category of Modern Indian Languages (MIL), the student has to choose between Hindi and Marathi.

The student of S.Y. B.A. Special has to opt for 9 subjects and complete 24 credits at the S.Y. level [across the relevant Subject Pools]. The S.Y. B.A. General Student has to complete 24 credits at the S.Y. level across all relevant Subject Pools. The details given below are applicable for Semester III & IV.

Compulsory Pools (Pool 1, 2 & 2A [Semester III & IV])

Pool	Package E-Division A	Package M-Division B	Credits
1.	Course in Environmental Awareness	Course in Environmental Awareness	2
2.	Compulsory English	Compulsory English	3
2A.	Modern Indian Languages (MIL) Hindi/Marathi	Modern Indian Languages (MIL) Hindi/Marathi	2
2B	Value Based Education	Value Based Education	2 [Grade]

A student of Second Year B.A. may select any FIVE subjects from Pools 3 to 9 (General Course).

OR

A student of Second Year B.A. may select any 2 subjects from Pool 3 to Pool 9 and then One Entire Pool from Pool 10 to Pool 13 (Special Course). However, care should be taken to ensure that there is no repetition of any General Pool or Subject.

A student of the B.A. (Special Course) should preferably choose as her Special subject one of the General subjects offered at the F.Y.B.A. level. If not then, the student will be required to clear the General paper at the F.Y.B.A. level before she moves on to the T.Y.B.A. class.

Pool 3 to 9 [Semester III & IV]

Pool	Package E-Division A	Package M-Division B	Credits/ Sem
3	Hindi/Marathi/Optional English	Hindi/Marathi/-	3
4.	Politics General*	Politics General	3
5.	Psychology General	Psychology General	3
6.	Education General	Education General	3
7.	Economics General	Economics General	3
8.	Sociology General	Sociology General	3
9.	History General*		3

Note: *In Package E (Division A), a student can EITHER opt for Politics (Pool 4) OR History (Pool 9) [Not Both].

A student of the B.A. Special programme student has to choose any one Pool from Pools 10-13 as their Discipline Specific Electives (DSE) i.e., DSE-Special Papers I & II, DSE General Paper [DSE-SEC 1] and Skill Enhancement Courses [SEC 2] from the same DSE pool.

A student of the B.A. General Programme student has to choose one SEC course [SEC 2] from Pool 10-13, related to any of the following subjects they may have chosen at a General level.

Pool 10 to 13 [Semester III & IV]

Discipline Specific Electives (DSE), Discipline Specific Elective-Skill Enhancement Courses (DSE-SEC) & Skill Enhancement Courses (SEC)

Pool	Package E-Division A	Package M-Division B	Credits/Sem
10	Economics Special I	Economics Special I	3
	Economics Special II	Economics Special II	3
	Economics General-DSE SEC 1	Economics General-DSE SEC 1	3
	Economics SEC 2	Economics SEC 2	2
11	Sociology Special I	Sociology Special I	3
	Sociology Special II	Sociology Special II	3
	Sociology General-DSE SEC 1	Sociology General-DSE SEC 1	3
	Sociology SEC 2	Sociology SEC 2	2
12	English Special I	Nil	3
	English Special II		3
	English General-DSE SEC 1		3
	English SEC 2		2
13	Psychology Special I	Nil	3
	Psychology Special II		3
	Psychology General-DSE-SEC 1		3
	Psychology SEC 2		2

Credits to be earned by SYBA student

S.Y.B.A. Special			
Pool	Package E-Division A	Package M-Division B	Credits/Sem
1	Course in Environmental Awareness	Course in Environmental Awareness	2
2.	Compulsory English	Compulsory English	3
2A.	Modern Indian Languages (MIL) Hindi/Marathi	Modern Indian Languages (MIL)- Hindi/Marathi	2
2B	Value Based Education	Value Based Education	2[Grade]
3-9	Any 2 General papers-[BA Special]	Any 2 General papers- [BA Special]	6
10-13	Any 1 Pool with 2 DSE, 1 General (DSE-SEC), 1 SEC	Any 1 Pool with 2 DSE, 1 General (DSE-SEC), 1 SEC	11
Total Credits required per Semester			24

T.Y.B.A [based on curriculum design applicable between 2017-2022]:
Packages available for Third Year B.A. under Autonomy

There is no change in subjects at the Third Year B.A. Thus, a student continues with the subjects chosen at the second year level.

Compulsory Pool [Semester V & VI]

T.Y.B.A.		
Pool	Package E-Division A	Package M-Division B
1.	Compulsory English	Compulsory English

A student of B.A (General Course) should select any 5 subjects from Pools 2 to 8. A student of B.A (Special Course) should select any 2 subjects from Pools 2 to 8 and then one Pool from 9 to 12. However, NO repetition of any subject is permitted.

Pool 2 to 8 [Semester V & VI]

Pool	Package E-Division A	Package M-Division B
2	Hindi/Marathi/Optional English	Hindi/Marathi/-
3.	Politics General*	Politics General
4.	Psychology General	Psychology General
5.	Education General	Education General
6.	Economics General	Economics General
7.	Sociology General	Sociology General
8.	History General*	-

* Please note, HISTORY is available only in Package E (Division A) and so a student opting for Package E (Division A) has to opt for **EITHER POLITICS (Pool 3) OR HISTORY (Pool 8)**.

Pool 9 to 12 [Semester V & VI]

Pool	Package E-Division A	Package M-Division B
9.	Economics Special III Economics Special IV Economics General	Economics Special III Economics Special IV Economics General
10.	Sociology Special III Sociology Special IV Sociology General	Sociology Special III Sociology Special IV Sociology General
11.	English Special III English Special IV Optional English (English General)	Nil
12.	Psychology Special III Psychology Special IV Psychology General	Nil

BACHELOR OF COMPUTER SCIENCE-FIRST YEAR
[Revised Curriculum w.e.f. 2020-2021]

F.Y.B.Sc.(CS)		
Semester	Subject	Credits/Sem
I	Computer Science I-Problem Solving using Computers and ‘C’ Programming	2
	Computer Science II-Database Management System	2
	Mathematics I - Discrete Mathematics	2
	Mathematics II - Calculus and Number Theory	2
	Statistics I - Descriptive Statistics	2
	Statistics II - Mathematical Statistics	2
	Electronics I - Semi- conductor Devices & Basic Electronics System	2
	Electronics II - Principles of Digital Electronics	2
	Computer Science Practical on Problem Solving using Computer and ‘C’ Programming and Database Management System	1.5
	Mathematics Practical using ‘C’ Programming	1.5
	Statistics Practical – I	1.5
	Electronics Practical	1.5
	Total Credits Required	22
II	Computer Science I -Advanced ‘C’ Programming	2
	Computer Science II-Relational Database Management System	2
	Mathematics I - Graph Theory	2
	Mathematics II - Linear Algebra	2
	Statistics I- Methods of Applied Statistics	2
	Statistics II - Continuous Probability Distributions & Testing of Hypothesis	2
	Electronics I - Smart Instrumentation System	2
	Electronics II - Basics of Computer Organization	2
	Computer Science Practical on Advanced ‘C’ Programming and Relational Database Management System	1.5
	Mathematics Practical using ‘C’ Programming and Maxima	1.5
	Statistics Practical – II	1.5
	Electronics Practical	1.5
	Democracy, Election and Governance	2 (Grade)
	Physical Education	2 (Grade)
	Total Credits Required	22

BACHELOR OF COMPUTER SCIENCE- SECOND YEAR**[As per S.Y.B.Sc (CS) Curriculum revision in 2021-22]**

S,Y.B.Sc(CS)		
Semester	Subject	Credits/Sem
III	Computer Science Paper-I-Data structures and Algorithms I	2
	Computer Science Paper-II-Software Engineering	2
	Mathematics-I-Groups and Coding Theory	2
	Mathematics-II-Numerical Analysis	2
	Electronics Paper-I-Microcontroller Architecture and Programming	2
	Electronics Paper-2-Digital Communication and Networking	2
	English	2
	A Course in Environmental Awareness	2
	Computer Science Practical on Data Structures and Algorithms I and Software Engineering	2
	Mathematics Practical- Python Programming Language I	2
	Electronics Practical	2
	Total Credits Required	22
IV	Computer Science Paper-I-Data structures and Algorithms II	2
	Computer Science Paper-II-Computer Networks-I	2
	Mathematics-I-Computational Geometry	2
	Mathematics-II-Operations Research	2
	Electronics Paper I-Embedded System Design	2
	Electronics Paper 2-Wireless Communication and Internet of Things	2
	English	2
	A Course in Environmental Awareness	2
	Computer Science Practical on Data Structures and Algorithms II and Computer Networks - I	2
	Mathematics Practical-Python Programming Language II	2
	Electronics Practical	2
	Value Based Education	2 (Grade)
	Total Credits Required	22

BACHELOR OF COMPUTER SCIENCE- THIRD YEAR
[As per T.Y.B.Sc. (CS) Curriculum revision in 2017-2022]

T.Y.B.Sc. (CS)		
Semester	Subject	Credits/ Sem
V	Computer Science Paper-1-Systems Programming	4
	Computer Science Paper-2-Theoretical Computer Science	4
	Computer Science Paper-3-Computer Networks-I	4
	Computer Science Paper-4-Internet Programming-I	4
	Computer Science Paper-5-Programming in Java-I	4
	Computer Science Paper-6-Object Oriented Software Engineering	4
	Total Credits Required	24
VI	Computer Science Paper-1-Operating Systems	4
	Computer Science Paper-2-Compiler Construction	4
	Computer Science Paper-3-Computer Networks-II	4
	Computer Science Paper-4-Internet Programming-II	4
	Computer Science Paper-5-Programming in Java-II	4
	Computer Science Paper-6-Advanced Database Management System	4
	Computer Science Lab Course I	4
	Computer Science Lab Course II	4
	Computer Science Lab Course III	4
	Total Credits Required	36

BACHELOR OF BUSINESS ADMINISTRATION (BBA)
First Year BBA [Revised Curriculum w.e.f. 2020-2021]

F.Y.B.B.A.		
Semester	Course Title	Credit/course
I	Business Organization and System	4
	Business Communication Skills	4
	Business Accounting	3
	Business Economics (Micro)	3
	Business Mathematics	3
	Business Demography	4
	ADD-ON Course: Foreign Language – German	2
	Total Credits required in Semester I	23
II	Principles of Management	3
	Principles of Marketing	3
	Principles of Finance	3
	Basics of Cost Accounting	3
	Business Statistics	3
	Fundamentals of Computers	4
	ADD-ON Course: Personality & Soft Skills Development	2
	Compulsory Course -Democracy, Governance and Election	2 (Grade)
	Compulsory Course -Physical Education & Sports	2 (Grade)
	TOTAL Credits required in Semester II	21

S. Y. B.B.A.		
Semester	Course Title	Credits
III	Principles of Human Resource Management	3
	Supply Chain Management	3
	Global Competencies & Personality Development	3
	Business Economics (Macro)	3
	HRM/Finance	4
	HRM/Finance	4
	Basic Course in Environmental Analysis [EVS]	2
	Total Credits required for Sem III	22
IV	Entrepreneurship and Small Business Management	3
	Productions and Operations Management	3
	Decision Making and Risk Management	3
	International Business	3
	Marketing/HR/Finance	4
	Marketing/HR/Finance	4
	Course in Analysis and Presentation of Data	2
	Total Credits required for Sem IV	22

T.Y. B.B.A. [Curriculum in effect from 2017-2022]

S. No.	SEMESTER-V	S. No.	SEMESTER-VI
1	Supply Chain & Logistics Management	1	Business Planning & Project Management
2	Entrepreneurship Development	2	Event Management
3	Business Law	3	Organizational Behaviour
4	Research Methodology (Tools & Analysis)	4	E- Commerce
5	Sp. Paper I – Analysis of Financial Statements / Sales Management / Human Resource Practices	5	Sp. Paper III – Financial Services/ Advertising & Sales Promotion / Labour Laws
6	Sp. Paper II – Long Term Finance / Retail Management / Human Resource Integration Management	6	Sp. Paper IV – Projects / Cases in Finance / Projects/ Cases in Marketing / Project / Cases in HRM

BACHELOR OF BUSINESS ADMINISTRATION (COMPUTER APPLICATION)
First Year B.B.A.(CA) Revised Curriculum w.e.f. 2020-2021

Semester	Course Title	Credits
I	Business Communication	3
	Principle of Management	3
	C Language	3
	Database Management System	3
	Statistics	3
	Computer Laboratory Based on 103 & 104 (2 credits each) (Practical)	4
	Add-On (PPA) (30 Hours) (SEC)	2
	Total Credits required for Semester I	21
II	Organization Behavior & Human Resource Management	3
	Financial Accounting	3
	Business Mathematics	3
	Relational database	3
	Web Technology HTML-JS-CSS	3
	Computer Laboratory Based on 204 & 205 (2 credits each)	4
	Add-On (Advance C) (30 Hours) (SEC)	2
	Physical Education and Sports	2(Grade)
	Democracy, Election & Governance	2(Grade)
	Total Credits required for Semester II	21

Second Year B.B.A.(CA) - [Revised Curriculum w.e.f. 2021-2022]

Semester	Course Title	Credits
III	Digital Marketing	3
	Data Structure	3
	Software Engineering	3
	Angular JS / PHP	3
	Big Data/ Block Chain	3
	Computer Laboratory Based on 302,304 and 305 (2 credits each) (Practical)	6
	Environment Awareness	2
	Total Credits required	23
IV	Networking	3
	Object Oriented Concepts Through CPP	3
	Operating System	3
	Node JS/ Advance PHP/Hadoop	3
	Project	4
	Computer Laboratory Based on 402,404 (2 credits each)	4
	ADD-ON (jQuery) Course	2
	Total Credits required	22

Third Year B.B.A. (CA) subjects/courses are as per the Curriculum Pattern w.e.f. 2017-2022.

T.Y. BBA (COMPUTER APPLICATIONS)			
SEMESTER-V		SEMESTER-VI	
S. No.	Course Title	S. No.	Course Title
1	Java Programming	1	Advanced Web Technologies
2	Web Technologies	2	Advanced Java
3	Dot Net Programming	3	Recent Trends in I.T.
4	Object Oriented Software Engineering.	4	Software Testing
5	Software Project –I [Based on C++/ VB Technology]	5	Software Project –II [Java / Dot Net Technology]
6	Laboratory Course – V (Based on Paper No. BC51701 & BC51702	6	Laboratory Course – VI (Based on Paper No. BC61701 & BC61702

POST-GRADUATE PROGRAMMES

Master of Arts (M.A.)/ M.Com

The M.A. / M. Com Program is of two years duration, consisting of two parts i.e., Part I and Part II. Each Part has two Semesters. Thus, the M.A./M.Com Programme consists of four semesters. The M.A./ M.Com. Programmes are as per the College autonomous pattern. However, the M.A / M.Com. Degrees will be awarded by the Savitribai Phule Pune University. All students of the MA & M.Com Programme have to do the compulsory credit Course in “Introduction to Constitution” (2 credit grade-based).

MASTER OF ARTS (M.A.)

We offer M.A. Programmes in Sociology, Economics and English.

MASTER OF ARTS – SOCIOLOGY

Semester I	Semester II
<ul style="list-style-type: none"> • Classical Sociological Tradition • Sociology in India • Sociology of Education • Sociology of Maharashtra: Culture & Society 	<ul style="list-style-type: none"> • Methodology of Social Research • Sociology of Media • Sociology of Labour • Introduction to Sociological Theories
Semester III	Semester IV
<ul style="list-style-type: none"> • Development: Sociological Perspectives • Research Application Skills • Sociology of Culture & Cultural Studies • Sociology of Gender 	<ul style="list-style-type: none"> • Sociology of Globalization • Contemporary Social Theories • Sociology of Culture and Art • Ethnicity in India

MASTER OF ARTS – ECONOMICS

Semester I	Semester II
<ul style="list-style-type: none"> • Micro Economic Analysis-I • Public Economics-I • International Trade • Industrial Economics 	<ul style="list-style-type: none"> • Micro Economic Analysis-II • Public Economics-II • International Finance • Indian Industrial Environment
Semester III	Semester IV
<ul style="list-style-type: none"> • Macro Economic Analysis-I • Growth & Development-I • Research Methodology • Rural Economics 	<ul style="list-style-type: none"> • Macro Economic Analysis-II • Growth & Development-II • Research Projects • Urban Economics

MASTER OF ARTS – ENGLISH

Semester I	Semester II
<ul style="list-style-type: none"> English Literature from 1550-1798 English Literature from 1798-2000 Contemporary Studies in English Language Literary Criticism and Theory 	<ul style="list-style-type: none"> English Literature from 1550-1798 English Literature from 1798-2000 Contemporary Studies in English Language Literary Criticism and Theory
Semester III	Semester IV
<ul style="list-style-type: none"> Indian Writing in English British Poetry World Drama American Literature 	<ul style="list-style-type: none"> Indian Writing in English International Voices World Drama American Literature

MASTER OF COMMERCE (M.COM)

The M.COM Programme is offered with an option of two specializations, viz.

(1) Business Administration and (2) Advanced Accountancy & Taxation.

The Core subjects are common to both specializations while the Electives differ.

M.Com [Core Subjects-for both Specializations]

M.COM Core Subjects	
Semester I	Semester II
<ul style="list-style-type: none"> Management Accounting Control Strategic Management 	<ul style="list-style-type: none"> Financial Analysis and Control Industrial Economics
Semester III	Semester IV
<ul style="list-style-type: none"> Business Finance Research Methodology for Business 	<ul style="list-style-type: none"> Capital Markets & Financial Services Industrial Economic Environment

M.Com (Electives) – Business Administration

M.Com (Electives) – Business Administration	
Semester I	Semester II
<ul style="list-style-type: none"> Production & Operation Management Financial Management 	<ul style="list-style-type: none"> Business Ethics and Professional Values Elements of Knowledge Management
Semester III	Semester IV
<ul style="list-style-type: none"> Human Resource Management Behavioural Finance 	<ul style="list-style-type: none"> Recent Advances in Business Administration Project Work

M.Com (Electives) – Advanced Accountancy & Taxation

M.Com (Electives) – Advanced Accountancy & Taxation	
Semester I	Semester II
<ul style="list-style-type: none"> Advanced Accounting Income Tax 	<ul style="list-style-type: none"> Special Areas in Accounting Business Tax Assessment and Planning
Semester III	Semester IV
<ul style="list-style-type: none"> Advanced Auditing Specialized Areas in Auditing 	<ul style="list-style-type: none"> Goods & Service Tax Project Work

Master of Science (M.Sc) Computer Science)

The M.Sc (Computer Science) Program at St. Mira's College is of two years duration consisting of Two Parts (Part I & II) with each Part having two Semesters. Thus, the M.Sc. (CS) Program comprises 4 Semesters. The College will be offering both Parts I& II during the academic year 2021-2022.

[As per Curriculum Revision in 2019-2020]

M.Sc. (CS) First Year		
Semester	Subject	Credits/Course
I	Computer Science Paper-1-Paradigm of Programming Language	4
	Computer Science Paper-2-Design and Analysis of Algorithms	4
	Computer Science Paper-3-Database Technologies	4
	Computer Science Paper-4-PPL and Database & Technologies Practical	4
	Elective -1 Computer Science Paper-5-Artificial Intelligence & Practical	4
	Elective -2 Computer Science Paper-6-Web Services	4
	Total Credits Required	20
II	Computer Science Paper-1-Advanced Operating System	4
	Computer Science Paper-2-Mobile Technologies	4
	Computer Science Paper-3-Software Project Management	4
	Computer Science Paper-4-Practical on Advanced OS & Mobile Technologies	4
	Elective -1 Computer Science Paper-5-Cloud Computing & Practical	4
	Elective-2 Computer Science Paper-6-PROJECT	4
	Total Credits Required	20
M.Sc(CS)-Second Year		
Semester	Subject	Credits/Course
III	Computer Science Paper – 1-Software Architecture and Design Pattern	4
	Computer Science Paper – 2-Machine Learning	4
	Computer Science Paper – 3-Web Frameworks	4
	Computer Science Paper – 4-Practical Paper based on Software Architecture and Design Pattern, Machine Learning & Web Frameworks	4
	Elective 1 -Computer Science Paper – 5-Big Data Analytics	4
	Elective 2- Computer Science Paper – 6-Project	4
	Total Credits Required	20
IV	Industrial Training / Institutional Project	20
	Total Credits Required	20

Evaluation and Examination

- The College has introduced the **Credit Based Evaluation System**.
- The College has adopted a Semester Pattern of Examination both at the Undergraduate and Postgraduate levels with every academic year having two semesters.
- At present, there is an Internal Examination held for 40 marks and an End-Semester Examination for 60 marks. Passing the End-Semester examination is compulsory with minimum of 24/60 and a total of 40/100.
- Attendance is compulsory for the Examination; in case of absence, it would be considered as backlog and declared as “Yet-to-clear.” The student has to appear for the same the next time that Semester Examination is held.
- At present, a student who has secured 24/60 in the End-Semester Examination but has not obtained minimum 40/100 overall, will need to apply for an Internal Backlog.

Examination Cell

The entire examination work is entrusted to an Examination Committee consisting of the Principal In charge as the Chief Controller of Examinations and Senior Faculty Members. As per Statutes, the College has also appointed a Controller of Examination to ensure fair and smooth conduct of examinations. The Committee members meet regularly to formulate and implement Rules and Regulations for the conduct of Examinations under Autonomy. Under Autonomy, evaluation is a continuous process. The course has a combination of tests, discussions and project work for each year. The tests may be objective, multiple-choice questions, short answers, essay type, project-based or practical activities.

Certification

Every Semester, students receive a mark-sheet mentioning Percentage of Marks and Grade secured at the end of each semester. At the end of the Third Year, the Savitribai Phule Pune University will award the students the Degree Certificate. Such a Certificate will bear the name of Savitribai Phule Pune University (SPPU) as well as the name of St. Mira's College for Girls', Pune. The Certificate will be issued separately for a Degree in Arts/Commerce/BBA/BBA(CA)/B.Sc. streams / P.G. level. But in the case of the UG level (Arts & Commerce streams), the Degree granted will essentially reflect a multi-discipline competence in Commerce or Arts Subjects and Electives chosen from across the Streams. For students who have opted for advanced courses in their subjects, the certification of the same will feature in their Mark-sheets and Degree Certificates.

Additional Credit Courses

The College has been conducting Additional Credit Courses (since 2015-16) for the benefit of the Undergraduate (UG) and Postgraduate (PG) students. Over the years, the range of courses has expanded to:

Category I: Add on Courses

S.No.	Name of Course (for UG & PG students)	Hours	Credits
1	Filmmaking and Editing	15	1
2	Digital Marketing	15	1
3	Python Programming	15	1
4	Early Childhood Care in Education	15	1
5	Physical Fitness	15	1
6	Dance Bollywood <i>Divas</i>	15	1
7	Dance-Style Intensive-(Bollywood, Crump, Contemporary)	15	1
8	Dance (Romeo and Juliet)	15	1
9	Dance Burlesque	15	1
10	Tally 9	15	1
11	Image Consulting	15	1
12	Listening Skills (only for Psychology students)	15	1
13	Painting	15	1
14	Cartooning	15	1
15	A Course in Personality Development	15	1
16	Software Testing	15	1
17	Salsa Styling	15	1
18	Script Writing	15	1
19	Content Writing	15	1
20	Insurance Practices	15	1
21	Accounting for All	15	1
22	Editing	15	1
23	Embroidery	15	1
24	Advanced Image Management	15	1
25	Let us Learn Gandhi	15	1
26	Understanding Marxism	15	1
27	Android Programming	15	1
28	Reiki	15	1
29	Bharat Natyam	30	2
30	GBS (Accountancy & Finance)	30	2
31	Quantitative Aptitude	30	2
32	Tourism Management	30	2
33	Spoken English	30	2
34	Spanish Basic/French	30	2
35	Spanish Level 2	30	2
36	Disability Awareness and Inclusion	30	2
37	Research Methodology	30	2
38	Foundation of Kathak Dance	30	2
39	Adventurous Sports	30	2

40	Introductory Course for Civil Services Exam	30	2
41	Civil Commando Training	30	2
42	Mathematics & Statistics for Economic Analysis [only for T.Y.B.A Economics Special students]	30	2
43	Foundation of Social Well Being	30	2
44	German [Basic]	30	2
45	Theatre	30	2
46	Japanese	30	2
47	Retail Analytics	60	4

* In 2018-19 and 2019-20, Dance was shown as one category but here S. No 10-13 indicates different dance styles. These courses feature in the supplementary mark-sheet of the student.

Category II: Compulsory UG Credit Courses (for all streams)

S.No.	Name of Credit Course (MA-MCom]	Hours	Credits
1)	Democracy, Election & Governance (self-paced, online) for FY (SPPU based)	30	02
2)	Physical Education for First Year	Full Year	02 (Grade)
3)	Value Education (Sanctuary)- (all streams)	Full Year	Grade

Category III: Compulsory PG Credit Courses [SPPU Syllabus]

S.No.	Name of Credit Course [MA-M.Com]	Hours	Credits
1)	Human Rights	30	02
2)	Skill-based (Yoga)	60	04
3)	Cyber Security	60	04
	Total	150	10
4)	Introduction to Constitution* (To be introduced w.e.f. 2021-2022)	30	02 (Grade)

Compulsory PG Credit Courses [SPPU Syllabus]

S.No.	Name of Credit Course [MSc (CS)]	Hours	Credits
1)	Human Rights	30	02
2)	Soft Skills	30	02
3)	Cyber Security	60	04
4)	Introduction to Scilab and Latex	30	02
	Total	150	10
5)	Introduction to Constitution* (To be introduced w.e.f. 2021-2022)	30	2 (Grade based)

Please Note

- One Credit entails the conduct of 12 hours of instruction+3 contact hours for assessment.
- The above-mentioned courses can be offered on extra payment.
- The List of Category I credit courses is subject to revision and up-dation periodically.
- The conduct of Category I courses is subject to the availability of faculty and student strength.
- The Category II courses are conducted every year.
- The Category III courses are compulsory on behalf of the SPPU for all PG students and shall be conducted every alternate year.

Certificate Courses

The Department of Psychology offers the following Certificate Courses:

- Certificate Course in School Counselling
- Certificate Course in Disability: Awareness and Inclusion-with AkanshTrust
- Certificate Course in Introduction to Psychology
- Certificate Course in Organizational Development and Change Management.

Post-Graduate Diploma Courses

The Department of Psychology offers the following PG Diploma Courses:

- Post-Graduate Diploma in Dance Movement Therapy (tie-up with Creative Movement Therapy
- Association of India (CMTAI) and ArtSphere.
- Post-Graduate Diploma in Mindfulness Based Counseling- Listening with Embodied Presence
- Post-Graduate Diploma in Clinical Music Therapy

MILE: Mira International Learning Exchange:

St. Mira's College for Girls has always been a forerunner and pioneer in innovative and progressive education. What started as a pilot project evolved into a full-fledged **centre for virtual collaborations titled MILE: Mira International Learning Exchange**. Students of St Mira's study synchronously as well as asynchronously with students from La Guardia Community College, NY, and other colleges in the world giving them a truly global education. For further details please visit [MILE: A Centre for Virtual Collaboration](https://www.stmiracollegepune.edu.in/mile.php)
<https://www.stmiracollegepune.edu.in/mile.php>

Centre for Women Entrepreneurship (CWE)

The CWE of our college was set up in August 2017, to create an ecosystem that promotes and stimulates the spirit of entrepreneurship among the students of the College. Connecting theory with practice, we aim to infuse Entrepreneurial thought and action through curricular and co-curricular activities such as workshops, talks, creativity exercises, team building activities, competitions, visits, etc. Mira Bazaar is an annual flagship event, where the students can showcase their entrepreneurial skills and talents. We are associated with SPPU-CIIL and Tata Institute of Social Sciences (TISS) Mumbai. We have set up an Institution Innovation Council (IIC) and Rural Entrepreneurship Development Cell (REDC) an initiative of the Ministry of Education (MoE), Government of India. Membership to CWE is open to students across all streams. For further details, please visit <https://www.stmiracollegepune.edu.in/aboutcwe.php> and contact:

- Dr. Rama Venkatachalam-Coordinator
- Ms. Abhradita Nahvi-Co-coordinator
- Email id: cwe@stmiracollegepune.edu.in

Alumni Association:

St. Mira's College for Girls, Pune has set up an Alumni Association for former students. This Association welcomes all alumni to become its registered members. For details about registration, former students are requested to refer to the college website for details. The Alumni Association can be accessed through the email id: alumni@stmiracollegepune.edu.in

JUNIOR COLLEGE COURSE STRUCTURE

STANDARD XI AND XII ARTS (ENGLISH MEDIUM)

(1) Compulsory Subjects:

- a. English
- b. One language from among the following: i) Hindi ii) Sindhi iii) Marathi iv) French
- c. Sociology
- d. Economics
- e. Psychology
- f. Environmental Studies
- g. Optional Subject (any one) History/Political Science

STANDARD XI AND XII ARTS (MARATHI MEDIUM)

(2) Compulsory Subjects:

- a. English
- b. Sociology
- c. Economics
- d. Psychology
- e. Political Science
- f. Any one language: i) Hindi / ii) Marathi
- g. Environmental Studies

STANDARD XI AND XII COMMERCE

(1) Compulsory Subjects:

- a. English
- b. One language from among the following: (i) Hindi (ii) Sindhi (iii) Marathi (iv) French (v) Information Technology (I.T.) *(For I.T. there are limited seats which will be on merit)
- c. Book-Keeping and Accountancy
- d. Economics
- e. Organization of Commerce
- f. Environmental Studies

(2) OPTIONAL SUBJECT (SELECT ANY ONE):

- a. Secretarial Practice
- b. Mathematics

Note: I.T. and Maths will be allowed only on the basis of Merit. Students who have opted for General Maths (Code 74) in the Maharashtra SSC Board cannot opt for Maths in class XI (Science & Commerce). Those who have opted for Mathematics (Code 71) in the Maharashtra SSC Board are eligible to opt for Mathematics in Class XI (Science & Commerce).

Examinations-Standard XI (Arts & Commerce)

- a. 2 Unit Tests of 25 marks each
- b. A Terminal Exam of 50 marks
- c. An Annual Exam of 80+20 [Internal Assessment] marks

The Final result will be an average of all (a) + (b) + (c) mentioned above.

STANDARD XI & XII SCIENCE:

(A) Compulsory Subjects:

- a. Compulsory English
- b. **Any one language/I.T.** from the following:
(i) Hindi (ii) Sindhi (iii) Marathi (iv) French (v) Information Technology*
*(For I.T. there are limited seats which will be on merit)
- c. Physics
- d. Chemistry
- e. Environmental Education

(B) Elective Subjects (Any Two):

- a. Biology
- b. Maths/Psychology
- c. Information Technology (if not already selected under Section (A) Point 2(e) above.

Examinations-Standard XI (Science)

- a. 2 Unit Tests of 25 marks each
- b. A Terminal Exam of 50 marks
- c. An Annual exam for Physics, Chemistry and Biology is 70+30 (theory + practical) marks and for the remaining subjects, it is 80+20 marks.

GENERAL RULES AND REGULATIONS

1. **Academic Year:** The academic year is divided into two terms/semesters: First Term/Semester: From June to October; Second Term/Semester: From November to April.
2. **Vacation Period:** The Diwali Vacation, Christmas Break and Summer Vacation will be as per the Circular issued by the affiliating Board/University.
3. **Attendance:** A minimum attendance of 90 days in each term is necessary for keeping terms. One day's attendance means attendance at all the lectures, tutorials, practicals and seminars prescribed for the day.
4. **Leave of Absence:** Students who wish to be absent from the College on any day or days must apply for leave in advance to the Principal. Students remaining absent, without such proper leave from the College, are liable to be penalized. In case of illness, a student must apply for leave, as soon as possible, with a Medical Certificate attached to the application. She must report to the College Office immediately after returning to the College.
5. **Student to keep Terms:** In order to keep terms at the College a student must complete, to the satisfaction of the Principal, the course of study including lectures, practicals, tutorials /seminars at the college as prescribed for the term for the class to which the student belongs. In the case of Science students, the term/terms shall not be deemed as kept and shall not be granted unless the student produces at the end of the term her laboratory journals in her science subjects duly certified by concerned group teacher of the respective science departments.
6. Students are required to be present in the college on the appointed day after examination, holiday or vacations. Those who remain absent without sufficient reason are liable to be penalized or removed from the College Roll.
7. **Transference Certificate**-An application for a Transference Certificate must be submitted through the Principal of the College to which the student wishes to be transferred.
8. **Migration Certificate**-Students migrating to other Universities should note the following procedure for securing a Migration Certificate:
 - (i) They must submit their application in the printed form prescribed for the purpose by the

Savitribai Phule Pune University, which should be obtained directly from the Registrar, Savitribai Phule Pune University.

(ii) The application for a Migration Certificate must be accompanied by a separate application for a transference certificate, which should be submitted to the Principal, St. Mira's College by the admission seeking applicant.

(iii) Before applying for a Migration Certificate or a Transference Certificate, students must clear all dues outstanding in their name on account of College, Library, Laboratories and Gymkhana.

9. **Fees:** The Term / Semester Fees must be paid in full immediately on admission. **Students who do not pay their fees on the prescribed days are liable to pay a fine or their names may be struck off the College Rolls.**
10. **Rules regarding Caution Money:** The Caution Money will lapse to the College, if not claimed in writing in the prescribed form within ONE YEAR of the last day of the term, last attended by the student. A student whose Caution Money is refunded can appear as an ex-student for an examination from the College, provided she has not joined any other college after leaving this College. In the case of a student newly admitted to the College, Caution Money will lapse if the student leaves the College without giving intimation in writing within a specified period or before paying tuition fees. It will also lapse if it is not claimed before 30th April of the year following if admission has not been accepted.

Note: The receipt for the Caution Money paid at the time of joining the College should be carefully preserved. It will have to be produced in original when refund is claimed.

CODE OF CONDUCT

1. **Code of Conduct:** All Students of Degree College (UG & PG) and Junior College must adhere to the Code of Conduct laid down by the College.
2. **College Timings:** The Degree College (UG & PG) functions from 7.40 am to 3.00 pm (All streams); The Junior College functions from 11:00 am to 5:00 pm. Students of the relevant classes should adhere to their timings.
3. **Value-based Education:** All students must attend Sanctuary- a period dedicated every morning to Value based education. There is a grade-based evaluation for the same, without which the student is conferred the Degree.
4. **Physical Education:** This course is compulsory for First Year students of all streams. There is a grade-based evaluation for the same, without which the student is conferred the Degree.
5. **Attendance:** As per the affiliating SPPU rules, a minimum of 75% attendance rule in class across all streams is applicable.
6. **I-Card:** The Student must wear her College I-card of the current year in which she has taken admission. A student not wearing her I-Card is liable to be fined. Loss of I-Card should be reported to the College Office immediately. For duplicate I-Card the Procedure followed by the College Office will have to be adhered to. During Examinations, the student should have possession of her I-Card along with her Examination Hall Ticket/Admit Card.
7. **Dress Code:** The College observes a NO SLEEVELESS dress code.
8. **MOBILE PHONE USE:**
 - a. **WHERE NOT ALLOWED:** The use of mobile phones is NOT ALLOWED in corridors alongside classrooms; near the Principal's and College Office and in Sanctuary. A fine of Rs 500/- is imposed on the user in case the rules are not adhered to.
 - b. **DISALLOWED DURING NORMAL OFFLINE LECTURES:** During conduct of

normal offline lectures, mobile phone use in class is disapproved.

c. **LIMITED USE DURING COVID TIMES FOR ONLINE LEARNING:**

- (i) When student is off campus, the use of mobile is permitted for online learning only.
- (ii) When a student is on campus (with social distancing), the use of mobile is permitted in the classroom (for online learning)
- (iii) When a student is appearing for an examination remotely, the use of mobile is permitted. However, the student cannot keep multiple tabs open on the device /other devices during the course of the examination. If a student is found using unfair means, the matter will be dealt with by the Examination Committee and the unfair means rules will be applicable.

d. Restricted use of mobile phones is permitted in the Canteen and the Garden area during no-lecture timings.

9. **Anti-ragging:** The College has a strict anti-ragging policy. The student has to fill an anti-ragging undertaking at the time of admission. Any complaints received about the same are dealt with by the Anti-ragging Committee.
10. **Substance Abuse:** The College prohibits the use of drugs, tobacco, alcohol (in any form) on campus. Reported cases will be dealt with severely and may lead to expulsion from the College.
11. **Library Protocol:** No eating or loud talking will be permitted in the Library. Students should maintain silence and maintain all Library Protocols.
12. **Loitering:** Loitering in the corridors or garden area or sitting in any vacant classroom by students is disallowed during class timings. If a student is free during a particular lecture, she should make constructive use of her time by using the library facilities for study or use the facilities of the Common Room or Canteen.
13. **No Entry into College Office or use Corridor near College Office:** The student is not permitted to enter the College Office unless she seeks the permission of the Office Registrar. No student is permitted to use the passage near the College Office. There is a fine of Rs 50/- if the student does not comply with this rule.
14. **Restricted entry for student into Staff Rooms and Department Cubicles:** The student is not allowed to enter the staffrooms unless they seek permission of the Staff members seated in the Staffroom. No student should access any teacher's locker/s without permission of the concerned Teacher.
15. **CARE FOR PERSONAL BELONGINGS:** Each student should care for her personal belongings like bags, wallet, mobile phone, books, notes, lunch box, footwear, etc. She should avoid bringing excessive cash or expensive gadgets to college. If any item is lost or misplaced by the student, the College Management will not be responsible for the loss or damage to the same.
If any item is lost or claimed as stolen, a demand for viewing the close circuit monitoring system of the College cannot be made by the student/parent/guardian unless a First Information Report (FIR) is lodged with the police chowki/station near the college.
16. **Grievance Redressal:** Student complaints related to College academics, functioning, infrastructure) can be brought to the notice of the authorities through the appropriate channels. Kindly refer to the section on Grievance Redressal (p 46-47).
17. **RUDE BEHAVIOUR:** Rude behaviour of the student towards staff members will not be tolerated.
18. **Use of Unfair Means during Examinations and Plagiarism:** The use of unfair means by the student like cheating, copying during examinations, indulging in plagiarism by students in assignments, research projects, student research papers, dissertations is not permitted. The

- action taken will be as per the unfair means and anti-plagiarism rules laid down by the College.
19. **Undertaking by Student:** It is compulsory for the student at the time of seeking admission to give an undertaking that she will abide by the Rules and Regulations of the College and observe this Code of Conduct.

Scholarships and Freeships:

Guidelines for Students seeking Government Scholarship & Free-ships.

It is mandatory for all BC category students to apply for Scholarship / Free-ship benefits. Those not applying will not qualify for the benefit irrespective of their caste status.

Procedure for availing Government of India and Maharashtra Government Scholarships

The SC/OBC/SBC/VJNT/ST students have to log in on to the website as under and have to register themselves first. If already registered, they need to renew their application form. The relevant website address is <https://mahadbtmahait.gov.in>

For Bharat Ratna Dr. Babasaheb Ambedkar SwadharYojana (Only SC / Nav Buddha Category), visit the website for online form filling: <https://sjsa.maharashtra.gov.in/>

For Central Sector Scholarship Concession and Merit-cum-Means Concession, the relevant Website address is: www.scholarship.gov.in

Eligibility for Scholarship

The students belonging to the BC, SC, OBC, VJNT, SBC, ST categories are eligible for Scholarship / Free-ship. The criteria for eligibility for the said Scholarships and Free-ships is on the basis of the **Income limit of the student's parent /guardian (refer to section below)**, prescribed as per Government Notification received from time to time.

Last Date of Availing of Scholarships

The students belonging to the BC, SC, OBC, VJNT, SBC, ST categories have to submit the printed copy of the online application form along with the necessary documents to the College **latest by 31st August**, failing which the student will have to pay tuition fees. The following documents have to be attached to the form for securing Scholarships/Free-ships.

Details of Scholarships available

Given below are details of the various Scholarships / Free-ships offered by the Government of India and Maharashtra Government along with the scheme specific eligibility criteria and specific websites to be visited.

Following scholarships are available on MahaDBT website - <https://mahadbtmahait.gov.in>

I. Government of India Scholarship for SC/VJNT/SBC/OBC

Eligibility for GOI Scholarship for SC & ST students –

The Student's whose Parent's Annual Income is below Rs.2 lakhs per annum can apply.

Eligibility for VJNT/SBC/OBC Scholarship

The Student's whose Parent's Annual Income is below Rs.1 lakh per annum can apply.

II. Scheme Name - Government of India Post-Matric Scholarship

Following documents are required for applying for the Scheme:

1. Domicile Certificate
 2. Caste Certificate
 3. Mark sheet of previous qualifying examination
 4. Caste Validity Certificate.
 5. Leaving Certificate
 6. Non-Creamy Layer Certificate VJNT/OBC/SBC category
 7. Gap Certificate if required.
 8. Income Certificate (Original) issued by Tahsildar
 9. Aadhaar Card
 10. Xerox copy of Tuition Fees Receipt.
 11. Bank Account Number of any Nationalized Bank [Passbook Xerox]
 12. Acknowledgement of Aadhar linking with Bank Account.
- Visit the website for online form filling: -<https://mahadbtmahait.gov.in>

III. Scheme Name: Government Freeship for SC/VJNT/OBC/SBC

- (i) Eligibility for SC / ST
The student's Annual Income of Parents above Rs.2 lakhs per annum
- (ii) Eligibility for VJNT/OBC/SBC
The student's Annual Income of parents above Rs.1 lakh per annum but below Rs.8 lakhs per annum.

IV. Scheme Name: POST MATRIC TUITION FEE AND EXAMINATION FEE

Following documents are required

1. Domicile Certificate
2. Caste Certificate
3. Mark-sheet of previous qualifying examination
4. Caste Validity Certificate.
5. Leaving Certificate
6. Non- Creamy Layer Certificate VJNT/OBC/SBC
7. Gap Certificate if required
8. Income Certificate (Original) issued by Tahsildar
9. Aadhaar Card Xerox
10. Fees Receipt
11. Bank Account Number of any Nationalized Bank Passbook Xerox
12. Acknowledgement of Aadhar linking with Bank Account

V. Government of India (GOI) Scholarship for ST Category – (ST Scholarship)

VI. Government of India Scholarship for SC & ST

Eligibility –Annual Income of parents below Rs.2 lakhs per annum

VII. VJNT/SBC/OBC Scholarship

Eligibility – Annual Income of parents below Rs.1 lakh per annum

VIII. Scheme Name – POST MATRIC GOVERNMENT OF INDIA SCHOLARSHIP

Following documents are required: -

1. Caste Certificate
2. Mark Sheet of previous qualifying examination
3. Caste Validity Certificate.
4. Leaving Certificate
5. Non-Creamy Layer Certificate (VJNT/OBC/SBC category)
6. Gap Certificate if required
7. Income Certificate (Original) issued by Tahsildar
8. Aadhaar Card Xerox
9. College Fees Receipt
10. Bank Account Number of any Nationalized Bank Passbook Xerox
11. Acknowledgement of Aadhar linking with Bank Account

IX. Government FREESHIP for ST Category – (ST Free-ship)

X. Government of India Scholarship for SC & ST

Eligibility – Annual Income of parents below Rs.2 lakhs per annum.

XI. VJNT/SBC/OBC Scholarship:

Eligibility –Annual Income of parents below Rs.1 lakh per annum.

XII. Scheme Name – TUITION EXAM FEE [FREESHIP]

Following documents are required: -

1. Caste Certificate
2. Mark sheet of previous qualifying examination
3. Caste Validity Certificate.
4. Leaving Certificate
5. Non-Creamy Layer Certificate VJNT/OBC/SBC category)
6. Gap Certificate if required
7. Income Certificate (Original) issued by Tahsildar
8. Aadhaar Card Xerox
9. Fees Receipt
10. Bank Account Number of any Nationalized Bank Passbook Xerox
11. Acknowledgement of Aadhar linking with Bank Account

XIII. BHARATRATNA DR. BABASAHEB AMBEDKAR SWADHAR YOJANA

(Only SC / Nav Buddha Category).

Visit the website for online form filling: - <https://sjsa.maharashtra.gov.in/>

Eligibility—ONLY FOR SC STUDENTS WHO ARE AVAILING SCHOLARSHIPS: -

Annual Income of parents should be below Rs.2.50 Lakh per annum and previous

Qualifying examination marks are above 60%.

Following documents are required: -

1. Domicile Certificate
2. Caste Certificate
3. Mark-sheet of previous qualifying examination
4. Caste Validity Certificate.
5. Leaving Certificate
6. Gap Certificate (if required)
7. Income Certificate (Original) issued by Tahsildar
8. Aadhaar Card Xerox
9. College Fees Receipt
10. Attendance Certificate Rent Agreement for outside
11. Bank Account Number of any Nationalized Bank Passbook Xerox
12. Acknowledgement of Aadhaar linking with Bank Account

XIV. E.B.C. Concession-Rajarshi Chatrapati Shahu Maharaj Fee-Reimbursement Scheme

Eligibility:

- 1) OPEN Category
- 2) Annual Income of parents should be below Rs.8 Lakh per annum.
- 3) Domicile in Maharashtra.

For E.B.C. Concession –Rajarshri Chatrapati Shahu Maharaj Fee Reimbursement Scheme: Kindly visit <https://mahadbtmahait.gov.in/>

(Note: No forms will be accepted after the last date declared by Govt. of Maharashtra)

XV. Scheme: - Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulk Shishyvrutti Yojana

Following documents are required: -

1. Mark sheet of the last exam passed
2. Domicile & Nationality Certificate
3. Ration Card Xerox
4. Income Certificate (Original) issued by Tahsildar
5. Bank Account Number of any Nationalized Bank Passbook Xerox
6. Gap Certificate if required (If there is a gap in study)
7. Aadhaar Card Xerox
8. Fees Receipt
9. Acknowledgement of Aadhaar linking with Bank Account

XVI. P.T.C. Primary Teacher Concession & S.T.C.–Secondary Teacher Ward Concession

Eligibility: Under this scheme, a student whose father or mother is an Aided Teacher at a Primary/Secondary School can avail of this benefit on application in the prescribed format.

Following documents are required: -

1. Latest Mark Sheet
2. Domicile & Nationality Certificate
3. Ration Card
4. Form No. 16
5. Aadhaar Card
6. Xerox Gap Certificate if required (If there is a gap in study)
7. Acknowledgement of Aadhaar linking with Bank Account
8. College Fees Receipt

IMP - Students have to submit the hard copy of the filled in form duly endorsed by the Concerned Education Officer before due date declared by the Government

(Note: No forms will be accepted after the last date declared by Govt. of Maharashtra).

XVII. Post Matric/ Merit cum Means based Scholarship (Govt. of India)

Eligibility: Students belonging to notified Minority Communities, viz.

(Muslim/Christian /Sikh/Buddhist/Jain/Parsi [Zoroastrian]) studying in India only and fulfilling the Scheme Guidelines are eligible to apply for these Scholarships.

Choose Scheme: -

Following documents are required to be submitted along with the form-

1. Income Certificate issued by an authorized Officer in the State.
2. Proof of Bank Account in the Name of the Student. (Mandatory)
3. Self-Declaration of the Student.
4. Aadhaar Card
5. Self-Attested Certificate of Last Exam Passed
6. Acknowledgement of Aadhaar linking with Bank Account
7. College Fee Receipt of 'Current Course Year'.

Visit following website for online Form Filling: -

For Merit-cum-Means Concession: www.scholarship.gov.in

(Note: No forms will be accepted after the last date declared by Govt. of Maharashtra).

XVIII. Central Sector Scholarship (Govt. of Maharashtra)

Eligibility Criteria: -

Under this scheme, any student scoring 65% & above in previous qualifying exam and income limit of parent below Rs. 6,00,000/- is eligible to apply online. If selected, Eligible concession amount Rs.10,000/-. [Refer Govt. of Maharashtra Website www.scholarship.gov.in.]

Following documents are required to be submitted along with the form

1. Domicile Certificate.
2. Mark Sheet of previous qualifying examination.
3. Ration Card Xerox.
4. Last attended School/ College Transfer Certificate.
5. Proof of Bank Account in the Name of the Student. (Mandatory)
6. Income Certificate issued by Tahsildar.
7. Aadhaar Card Photocopy (Xerox)-(Mandatory).
8. Gap Certificate (If there is gap in study).

Visit following the website for online form filling: -

For Central Sector Scholarship Concession: www.scholarship.gov.in

(Note: No forms will be accepted after last date declared by Govt. of Maharashtra)

XIX. Education Concession to the Children of Freedom Fighter.

Eligibility Criteria:

The student should be Son/Daughter/Wife/Widow of Freedom Fighter

Maharashtrian Students studying Out of Maharashtra cannot apply for this Scheme

Domicile of Maharashtra is a requirement.

Documents Required:

1. Freedom Fighter Certificate.
2. Current Year Fee Receipt
3. Domicile Certificate.
4. *Bona fide* Certificate.

XX. Education Concession to the Children of Ex-Servicemen

Eligibility Criteria: Students should be Son/Daughter/Wife/Widow of an EX-SERVICEMAN.

Only government and aided college. Maharashtrian Students studying Out of Maharashtra cannot apply for this Scheme.

Documents Required:

1. Eligibility Certificate issued by Collector and President of DSSA Board.
2. Admission Receipt
3. Domicile Certificate

XXI. Physically Handicapped Students Scholarship

Documents required:

1. Physically Handicapped Certificate received from Government Hospital
2. Xerox of Bank Passbook
3. Aadhaar Card
4. Mark Sheet of previous qualifying examination
5. Domicile Certificate
6. College Fee Receipt

XXII. Eklavya Scholarship

Eligibility Criteria:

Those students who are admitted for Post Graduate Programmes and have secured 60 percent marks in Arts, Commerce and Law at Graduation level and 70 % marks in Science.

Note: It must be noted that only the students who have an attendance of a minimum of 75% can avail of the Scholarship/Free-ship.

Frequently Asked Questions:

Whose Income Certificate is to be submitted?

The students belonging to BC / SC / OBC / SBC / VJNT / ST categories have to secure an Income Certificate to avail of Scholarships/Free-ships as the case may be.

This Income Certificate should be of one of the following individuals:

1. Father
2. Mother-If Father is not alive and if Mother is working
3. Guardian-If both parents are not alive/Father is not alive and if Mother is not working.

From where should the Income Certificate be obtained?

The Income Certificate of the Parent /Guardian of the student seeking scholarship/free-ship can be obtained as follows:

If the Parent/Guardian is a:

- a. Government/ Salaried Employees—then Form No. 16 or Income Certificate is to be obtained from the Tehsildar.
- b. Labourer / Self-Employed Person -then the Income Certificate is to be obtained from any Tehsildar of Maharashtra State.

The said Income Certificate should be in the name of the Father. If the Father is not alive, then the Income Certificate should be in the Mother's name and the Death Certificate of the Father should be attached. If both the parents are not alive, then the Income Certificate should be in the Guardian's name and the Death Certificates of both the parents should be attached.

Savings Account for Credit of Scholarship/Free-ship:

Students who have applied for Free-ship / Scholarship are required to open Savings Account with Central Bank of India, Koregaon Park Branch, Pune and submit the Account Number along with the Application Form to the College Office, so that the deposit amount received in their names from Social Welfare Department will be deposited directly into their Accounts as and when their amount is received.

Library

The College Library boasts of a wide variety of books covering a diverse range of subjects from Literature (English, Hindi & Marathi), Commerce and Management, Mental, Moral and Social Sciences, Management, Computer Science, Spirituality-all of which will embellish students' intellect and emotions. The following points need to be noted:

1. The student can avail of Home Lending facilities of two books at a time.
2. Selected books can also be borrowed for reading in the Library.
3. Student's Identity Card is a must for the purpose of availing Library facilities.
4. Silence is to be observed in the Library.
5. Books and materials are to be used carefully.

Medical Check-Up

The compulsory medical check-up program for the First Year Arts, Commerce, Science, B.B.A., B.B.A. (CA) and B.Sc. students is organized by the College for health care. Students are instructed to see the concerned notices regularly, carefully and complete their medical check-up within the time limit prescribed. Those who fail to comply with this procedure will not be permitted to appear for their Term End/ End Semester Examination.

Attendance

Attendance of students at lectures will be observed very strictly. As per the rules prescribed by the Savitribai Phule Pune University- our affiliating University, the minimum attendance required to be maintained by the students, is 75% of the total number of "Working days" i.e., the days on which the lectures are held. Each student must adhere to the minimum attendance requirement as prescribed by the Savitribai Phule Pune University (Degree College) /Maharashtra Board (Junior College).

Grant of Terms

The question of grant of terms shall be decided on the basis of the following factors:

- Attendance for lectures (minimum of 75%) each term/semester.
- Completion and submission of practicals on stipulated dates.
- Appearing for and completing terminal/end-semester examination sincerely.
- General behaviour of the student in the class and outside the class.
- Full payment of all fees due.
- **In addition, a student must put in a minimum attendance of 75% in the College Sanctuary.**

In case of non-fulfilment of any one or more of the requirements mentioned above, the student's terms shall not be granted, and she will not be permitted to submit the Examination Form for the Terminal/End-Semester Examinations.

Grievance Redressal

St. Mira's College in keeping with the UGC Regulations has established a centralised Student Grievance Redressal Committee to redress any student's grievance and has also formed mandated committees as the Anti-Ragging Committee; the Internal Complaints Committee (ICC-cell against sexual harassment); the Prevention of Caste-based Discrimination Committee; an Ethics and Code of Conduct/ Disciplinary Committee and a committee for complaints/concerns arising out of the COVID-19 pandemic. Details of all the committees are available on the college website. Students can submit their complaints to: Coordinator, Grievance Committee: Mrs. Suhaile Azavedo, Asst. Prof, Dept. of English
Email: grievance@stmirascollegepune.edu.in

Awards & Recognition

The College has the glory of receiving the following awards and recognitions in the recent past:

- The First College to voluntarily undergo NAAC accreditation in Pune, in 2002, in a self-motivated attempt to enhance quality.
- Best College in Pune University, 2002-03.
- Best College Award conferred by Pune University, 2004
- The Vidya Ratna Award instituted by the International Institute of Management, 2005.
- First among 18 colleges in India to be awarded the Status of College with Potential for Excellence (CPE) by UGC in 2005.
- Chosen by the State Governor's special panel as one of the 12 colleges in Maharashtra to be put on the Fast Track to Autonomy in 2005.
- First Arts, Commerce College in Maharashtra State to go in for academic autonomy in 2007. For us, choosing autonomy was simply registering our vote for reform. Our endeavours, post autonomy have won us acclaim and honours that reinforce our commitment to excellence.
- Chosen as College with Potential for Excellence (CPE) by the UGC for the second phase in 2010-2011.
- Re-accredited with an 'A' grade by NAAC in 2012 and 2017 (3rd Cycle).
- Granted **Extension of Autonomous Status** from June 2013 by the Savitribai Phule Pune University & the University Grants Commission, New Delhi.
- Awarded the College with Potential for Excellence status by UGC for the 2nd time in April 2014. The UGC Committee and the Savitribai Phule Pune University Committee to review our Academic Autonomy, granted the College an extension of the Autonomous Status till June 2019, calling us an 'Island of Excellence'.
- The Career 360 Magazine (December 2016, p67) rated St. Mira's College for Girls, Pune as one of the top 12 Colleges (All India, Western Region).
- In January 2016, the Entrepreneurship Development Centre (EDC) of the College was chosen as the centre for excellence, amongst the top five centres across the globe. It was recognized and honoured by the United States Association for Small Business Entrepreneurs.
- The India Today News Magazine Issue, p38, dated May 22nd, 2017, on (The Best Colleges of India) ranked St. Mira's as the Best Arts and Science College in Pune City and conferred the 2nd Ranking in Pune City for Commerce.
- The India Today News Magazine, May 22nd, 2017, also placed the College at the 39th Rank All India for Arts and Commerce and 40th Rank all India for Science.

- The Week Magazine, June 2017 conferred the College with the 49th ranking in Top Commerce Colleges All India.
- The College secured 33rd rank for BCA (2018-19) amongst top 80 colleges All-India [latest issue, May 27, 2019].
- St. Mira's College was rated amongst the top 50 colleges in the country as per India Today Rating. [latest issue, May 27, 2019].
- Granted extension of Autonomous status in August 2019.
- The EW Private Autonomous Colleges Ranking (April 2020) has placed St. Mira's College at 7th position in Maharashtra and 40th position All-India.
- Rated as the Best College in Pune City (Science) by India Today [July 6, 2020].
- Consistently rated as the Second and Third Best College in Pune City for Arts and Commerce respectively by India Today [May 27, 2019, and July 6, 2020].
- The India Today Magazine [July 6, 2020] placed St. Mira's College for Girls, Pune at the 45th rank [All India-Arts], 49th rank [All-India-Commerce], and 69th Rank [All-India – Science] and amongst the Top 10 Emerging Colleges of this Century.

Our dynamic Director, Mira Education Board (Former Principal)

Dr. G.H. Gidwani, presently the Director, Mira Education Board, Sadhu Vaswani Mission, Pune has contributed 43 years of dedicated service to the College. Of this, she contributed 22 long years as the longest-serving Principal of our College. The College flourished under her stewardship. Dr. G.H. Gidwani superannuated on 30th April 2021.

During her illustrious career, Dr. Gidwani was honoured with the following awards:

- Best Teacher Award given by Lions Club of Pune, in the year 1996.
- Best Teacher Award given by Uttar Bhartiya Sangh, Pune in the year 2001.
- 'The Jewel of India' Award by the International Institute of Business and Management, New Delhi in 2002.
- Recipient of Best Citizen of India Award conferred by The International Publishing House, New Delhi, in 2003.
- Recipient of Samajshri / Sarvshri /Millennium Award 2005 by Indian Council Management Executives, Mumbai.
- Recipient of Bharat Jyoti Award January 2006 by India International Friendship Society, Delhi.
- World's Greatest Teacher Award -The Best Teacher in the World, 2009.
- 'International Women Achiever's Award' in March 2012 by the 'Human Achiever's Foundation' for her exemplary contribution to the field of Education.
- Recipient of International Award on –Kukkiwon Award in appreciation and in recognition of encouraging the teaching of self - defence as a subject for Girls for the last 15 years and for promoting inter-cultural harmony in 2016-17[Kukkiwon is the World Taekwondo headquarters in Korea].
- Recipient of *Punyadham* Award 2017 – in recognition of virtuous Contributions to the City of Pune on International Women's Day- 8th March 2017.

- Felicitated as a dynamic Corporate Citizen by the Magazine: Corporate Citizen (V3 Issue No 17, Nov.16-30, 2017, p34).
- Recipient of '*Pune Shikshan Gaurav Puruskar*' for Award for Excellence in Education by the MCE Society on 23.1.2019.
- Dr. G.H. Gidwani encouraged many green sustainability initiatives on the college campus based on the principles of the 3Rs-Reduce, Reuse and Recycle.
- She encouraged the inception of a Mental Well-being Program for students on campus.
- She reached out to civil society by facilitating an online mental health support program during the COVID19 (coronavirus) nationwide lockdown (March-April 2020 onwards).
- She addressed civil society in a Webinar titled: "Insightful Talk with Dr. Gulshan Gidwani about uplifting Women through the Power of Education" on June 21, 2020.
- She was awarded the Woman of Substance Award by St. Mira's College Alumni Association on March 8, 2021.

New Principal-In charge

The new Principal In-charge, Dr. Jaya Rajagopalan, assumed Office on 1st May 2021. She is a Ph.D. in Psychology awarded by the Savitribai Phule Pune University. As an academician, she has contributed towards curriculum design, research publications, offered consultancy services to external agencies. Her key focus areas are Body Image, Self-esteem, Quality initiatives in education, Behavioural Economics, Clinical Psychology, Mental Well- Being.

She has served our institution as faculty, then Head, Department of Psychology, as the Internal Quality Assurance Cell (IQAC) Coordinator, Co-ordinator of the Counselling Cell and Grievance Redressal Forum.

She has played an important role in several important departmental expansions which include initiating a Post-graduate Diploma Program in Mindfulness Based Listening, Post-graduate Diploma in Dance Movement Therapy, Post-graduate Diploma in Clinical Music Therapy (Delhi), Certificate Program in School Counselling, Certificate Program in Disability-Awareness and Inclusion. These courses have been listed and acknowledged as unique courses offered in higher educational institutes across the country.

She has played a critical role in developing and leading the mental well-being program at St. Mira's College, with an emphasis on prevention and intervention. She is the ideal blend of creativity, clarity of thought and commitment to her work and students - qualities most suited for a leader to steer the institution towards further academic excellence.

Contact Us:

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