NAAC

PEER TEAM REPORT

ON

INSTITUTIONAL ASSESSMENT AND

RE-ACCREDITATION

OF

St.Mira's College for Girls

Pune, Maharashtra

III cycle

Visit Dates

22-24 Mar 2017

National Assessment and Accreditation Council

An Autonomous Institution of the University Grants Commission

P. Box No.1075, Nagarbhavi , **Bangalore** – 560007

PEER TEAM REPORT ON

INSTITUTIONAL RE-ACCREDITATION OF

St. Mira's College for Girls

Place: Pune   **State: Maharashtra**

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	**St. Mira's College for Girls 6, Koregaon Road, Pune-411 001**
1.2 Year of Establishment:	**1962**
1.3 Current Academic Activities at the Institution (Numbers):	**2 + 1 (Arts + Commerce + Computer Science)**
• Faculties/ Schools:	03
• Departments/ Centres:	17
• Programmes/ Courses offered:	16
• Faculty Members: Permanent	34
Temporary	20
• Permanent Support Staff:	31
• Students:	2181 (2023 + 158)
1.4 Three major features in the Institutional Context:	• Grant-in-aid autonomous college for women • Having Linguistic Minority status • Recognized as CPE by UGC in 2005 and 2014
1.5 Dates of visit of the Peer Team	**22-24 March 2017**
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson:	**Dr. Sudhamahi Regunathan**
Member Co-ordinator:	**Dr. Kshama Agarwal**
Member:	**Dr. Geeta Tiwari**
NAAC Officer:	**Dr. Ganesh Hegde**

Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or weaknesses) on key aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Design and Development:	• Curriculum prepared by college on Outcome Based Integrative Model • Employability, relevance and ethics are the touchstones while framing curriculum • Academic auditing of syllabus by outside academia undertaken • Recent transition to autonomy has yet to stabilise periodicity and measure the impact of revision process
2.1.2 Academic Flexibility:	• UG (4) and PG(4) courses in Humanities, Commerce and UG (1) in Science offered and all have transitioned to autonomy in the past five years • Specific elective combinations available; flexibility curtailed due to time overlap • Semester system and CBCS introduced • New programmes and courses not introduced in the past five years due to paucity of space
2.1.3 Curriculum Enrichment:	• Strong ethical base of founders ensures value education component with a period called Sanctuary • In collaborations with NSDC and otherwise, offers 10 additional short UG credit courses for FY and SY and as certificate courses for TY • Some off beat courses like value education and Bollywood dance also included as credit courses
2.1.4 Feedback System:	• Detailed online system of collecting feedback from all stakeholders exists • Feedback for curricula from stakeholders and peers incorporated; some being members of college BOS • System of analysing and follow up action on feedback received, in place

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2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	• Prospectus, advertisement and website are means for enrolling students under supervision of admission committee • Admissions carried out online as per Govt. norms • 50% seats reserved for minority community; preference given to students from sister institutions of same founding Trust • 3 Foreign students, 5 NRI's, 3 visually impaired and 1 physically challenged student enrolled
2.2.2 Catering to Student Diversity:	• Two week orientation programme followed by bridge classes. • Student differentials assessed at entry level and addressed through varying the components of Internal assessment as per student capability • Remedial classes and special coaching given to slow learners
2.2.3 Teaching-Learning Process:	• Annual academic plan with calendar of events and teaching plan drawn up with diligence • Lecture method supported with OHP presentations, educational telecasts, Open source software scilab, projects, seminars, group discussions etc. • In house text book compilation and consultation with national and international academic peers done
2.2.4 Teacher Quality:	• Sanctioned strength of teachers is 31 and 49 appointed for self financing courses; 14 teachers have PhD • Some teachers have developed e-learning modules and software for college activities • Teachers offer their expertise as members of academic bodies in University and other educational institutions
2.2.5 Evaluation Process and Reforms:	• Transparent, student-inclusive system of 40 marks for internal assessment under different categories • All examination related activity from timetable scheduler, paper picker, flexi testing and audio testing for visually

	impaired is automated • On time declaration of results on website • Intensive measures taken to ensure confidentiality and security.
2.2.6 Student Performance and Learning Outcomes:	• Learning outcomes articulated for every unit and students assessed thereupon • Result Progress Software assesses incremental academic growth of students and department • Pass percentage averaging around 70% -75% over the last five years with scope for improvement

2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	• Research Coordination Committee constituted • Workshops for training faculty for writing research proposals held • Four faculty members are recognised research guides for Phd and one for MPhil
2.3.2 Resource Mobilization for Research:	• 1 minor research project completed • Seed money for research yet to be instituted • National and local industry and other institutions yet to be tapped for research projects; minor and major projects yet to be undertaken.
2.3.3 Research Facilities:	• Research still primarily focussed on acquiring PhD degrees wherever applicable • Student-teacher collaborative research encouraged through some interdepartmental initiatives • College has conducted seminars and workshops, has adequate library facilities for research
2.3.4 Research Publications and Awards :	• Research journal Beyond Boundaries launched • 25 papers published in international peer reviewed journals, 44 in national, 21 chapters in books, 6 edited books(with ISBN) and 33 papers published in seminar proceedings • 6 teachers awarded Teacher Fellowship under UGC-FDP and some best paper awards and local appreciation awards also received by faculty

2.3.5 Consultancy:	• Intellectual and informal subject based consultancy exists • Consultancy yet to extend beyond academia and made revenue generating.
2.3.6 Extension Activities and Institutional Social Responsibility:	• Spiritual focus of founding Trust drives extension activities over a broad base and in collaboration with other institutions under the same Trust • Specific activities like adoption of an old age home, engaging with street children, suicide prevention and many other such carried out regularly • Issue based extension activity carried out through collaborations with many NGOS • Extension activities also carried out through NSS
2.3.7 Collaborations	• Collaboration for Career Counselling (SEEDINFOTECH), Art as Therapy(Artsphere), Women's Studies Centre, SPPU are some of the initiatives that add dimension to student perspectives • Seven MOUs in place
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	• College campus spread over 3 acres with built up area of 3023.53sq.mts with classrooms, language, psychology, computer, and electronic lab, AV room, auditorium, sanctuary hall, common room, parking, cafeteria etc., Most facilities shared with junior college • Mini gym exists; Hostel and medical facility provided by parent organization; playground shared • Limited space even for immediate expansion
2.4.2 Library as a Learning Resource:	• Library has total of 64,349 books,8744 titles and 48 journals with a special section of Sindhi books • Library automated; OPAC with INFLIBNET, SLIM, Nlist, EBSCO and inter library loan facilties with 3 libraries • Library with seating capacity of 350, has 7 computers for public access, 2 printers, internet connection, books in Braille and audio repository

	• Library Advisory committee in place and 6 orientation programmes conducted every year to familiarise and attract users
2.4.3 IT Infrastructure	• Equipped with 237 computers • Both wifi and LAN connectivity covers campus • Proprietary and Open source software used • College equipped with UPS, printers, projectors, scanners, laptops, telecast facility, LCD projectors, AV room and CCTV installed
2.4.4 Maintenance of Campus Facilities:	• Separate amount is earmarked in the budget for up keep of the campus and AMC for maintenance of equipment • Classroom mapping system ensures optimal use of space • Campus, disabled friendly
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	• Buddy system of peer teaching by advanced learners • 12 students engaged in Earn while you Learn project • Psychological counselling and Career counselling gaining strength • Scholarships, both governmental and from the management given to the needy and meritorious students
2.5.2 Student Progression:	• Result Analysis software used to measure individual student progression • Student progression from UG to PG is approximately 30% • Success of Placement cell showing improvement over the past five years
2.5.3 Student Participation and Activities:	• Students active in State, University and National level sports; 346 students winning 47 gold, 6 silver and 3 bronze medals over the past four years; award even in Taekwondo • Good performance in sports despite inadequate infrastructure • Good cultural component in student activities and annual magazine brought out • Well placed alumni, yet to be registered

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2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership:	• Commitment to vision, mission, goal and objectives. • Local Managing Committee constituted by Founding Mission is the decision making body • Strong leadership and supportive and well endowed management
2.6.2 Strategy Development and Deployment	• Detailed Perspective plan and clear short term plan drawn up • All activities decentralised revisited in the context of goals and objectives • Increased deployment of ICT tools for objective and balanced functioning • Academic audit conducted
2.6.3 Faculty Empowerment Strategies:	• Performance appraisal system in place • All faculty given 6th Pay Commission pay • Enriching workshops for non teaching staff in yoga and meditation conducted
2.6.4 Financial Management and Resource Mobilization:	• Finance Committee prepares budget and has standard accounting procedures in place. • Well endowed and generous management • CPE, Autonomy grants, non salary grants from Govt., and other activity based funding have been harnessed
2.6.5 Internal Quality Assurance System:	• IQAC functioning as quality monitor constituted in 2002 • Has initiated few new reformative quality enhancing recommendations • Functions as the central body of the college constantly watching the teaching-learning process
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	• Green Club created and energy and water conservation awareness and initiatives introduced; Green audit conducted • Water harvesting, drip irrigation, vermi compost, e waste management done • Solar based panels installed
2.7.2 Innovations:	• An advanced online examination module • Confidential online feedback system • Use of ICT in teaching methodology and administration, creation of online repository

	and use of open courseware • Institutionalising value education as credit based course
2.7.3 Best Practices:	• Audio library created by student volunteers for visually impaired students • Library orientation sessions conducted • Buddy system of peer teaching • All staff members paid as per sixth Pay Commission • Conducting re-examination within 3 weeks of result announcement • All students engaged in some kind of physical activity if not sports, then yoga and so on

Section III: OVERALL ANALYSIS	Observations
3.1 Institutional Strengths:	• Strong commitment to vision and mission • Proactive and dedicated management • Financial security • Commendable use of ICT in teaching learning and administration. • CPE status
3.2 Institutional Weaknesses:	• Not commensurate success of students in examination • Inadequate space for even current activities • Linkages with national and international institutions yet to be built • Research activity yet to build up
3.3 Institutional Opportunities:	• Upgrade to international level, both in student intake and exchange • Offer high end specialized vocational courses • Explore Autonomous status fully for newer avenues of study and courses • Explore more avenues for consultancy
3.4 Institutional Challenges:	• Improve results • Upscale student progression in higher studies and employment • Increase the research component • Reach international academic standards

Section IV: Recommendations for Quality Enhancement of the Institution

- Urgent need for physical space to meet current growing needs, for academic and extracurricular activities
- Introduce more non conventional and high end short term courses and explore autonomy by designing new and vocationally/entrepreneurially relevant UG and PG programmes
- Research culture be fostered and seed money instituted
- Ensure every faculty member gets doctorate and/or undertakes major and minor research as applicable
- Improve results/ pass percentage
- Collaborations with foreign Universities for student exchange and summer courses to be explored
- Strengthen and forge long term relationships with industry for courseware and employment
- Placement cell and Career Counselling to become more effective and coaching for competitive examinations to be institutionalised
- Consolidate teaching material created into text books and e-modules for college as well as outside students
- Consultancy be strengthened to generate revenue and set benchmarks

I agree with the Observations of the Peer Team as mentioned in this report.

G. H. Gidwani
24/3/17

Signature of the Head of the Institution

Seal of the Institution

Principal
St. Mira's College for Girls, Poona

Signatures of the Peer Team Members:

Name	Designation	Signature with date
Dr. Sudhamahi Regunathan, Former VC, Jain Vishva Bharti Institute (Deemed University) Resi : A 61, Gulmohar Park, New Delhi - 110049	**Chairman**	Sudhamahi Regunathan 24 Mar 17
Dr. Kshama Agarwal Professor, Dept. Of Economics Administration and Finance Management, University of Rajasthan, Jaipur	**Member Coordinator**	K Sharma 24/3/17
Dr. Geeta Tiwari (Former Principal, Govt. Science College), Resi: C-14, Shailendra nagar, Opp. To Surana Card Galary, Raipur-492001, Chattisgarh	**Member**	24/3/17
Dr. Ganesh Hegde,	**Deputy Adviser, NAAC**	

Place: PUNE

Date: 24.3.2017